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CITY OF  
**West Linn**

December 18, 2019

Kevin Simons  
5455 Summit Street  
West Linn, OR 97068

SUBJECT: LLA-19-06 application for property line adjustment between 5455 and 5435 Summit Street

Kevin:

You submitted this application on November 19, 2019. The Planning and Engineering Departments has found the application to be **complete**. The City now has 120 days to exhaust all local review. That period lapses on April 16, 2019.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted. It signals that staff believes you have provided the necessary information for the Planning Manager to render a decision on your proposal.

The Planning Manager decision is pending. No notice is required per CDC 99.080(E). Any appeal of the Planning Manager decision will be heard by the City Council.

Please contact me at 503-742-6064, or by email [dwyss@westlinnoregon.gov](mailto:dwyss@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

Darren Wyss  
Associate Planner