



CITY OF  
**West Linn**

May 15, 2019

The Marylhurst School  
c/o Sheila Walker  
1232 Linn Avenue  
Oregon City, OR 97045

SUBJECT: LLA-19-02 application to consolidate three lots into one at 19915 Old River Drive  
Dear Sheila:

You submitted this application on April 15, 2019. The Planning and Engineering Departments found the application incomplete on May 13, 2019. All required information was subsequently provided on May 14, 2019 and the application has now been deemed **complete**. The City now has 120 days to exhaust all local review. That period lapses on September 12, 2019.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted. It signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

The Planning Manager's decision is pending. No notice is required per CDC 99.080 (E). Any appeals of the Planning Manager's decision will be heard by the City Council.

Please contact me at 503-742-6064, or by email at [dwyss@westlinnoregon.gov](mailto:dwyss@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink that reads "Darren Wyss".

Darren Wyss  
Associate Planner