



CITY OF
West Linn

June 12, 2019

Emerio Design, LLC
ATTN: Steve Miller
6445 SW Fallbrook Place, STE: 100
Beaverton, OR 97008

SUBJECT: SUB-18-04 application for 12-lot Subdivision at 22870 Weatherhill Road

Greetings:

You submitted this application on December 27, 2018. The Planning and Engineering Departments found the application incomplete on January 23, 2019. Additional information was provided but the application was deemed incomplete a second time on March 28, 2019. All required information was subsequently provided on May 23, 2019. The application has now been deemed **complete**. The city has 120 days to exhaust all local review; that period ends September 21, 2019.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Commission to render a decision on your proposal.

A 20-day public notice will be prepared and mailed. This notice will identify the Planning Commission hearing date.

Please contact me at 503-742-6057, or by email at jarnold@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Jennifer Arnold
Associate Planner