

November 19, 2018

Freiheit Architecture Matt Grinnell 929 108th Ave. NE STE: 210 Bellevue, WA 97004

SUBJECT: DR-18-07 application for Class I Design Review modifications to roofline and materials, building siding and new drive thru menu boards at 2100 8th Court.

Dear Mr. Grinnell:

You submitted this application with all required information on October 25, 2018 and the application has been deemed **complete**. The city has 120 days to exhaust all local review; that period ends March 11, 2019.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Commission to render a decision on your proposal. A 14-day public notice will be prepared and mailed for a Planning Manager's decision.

Please contact me at 503-742-6057, or by email at <u>jarnold@westlinnoregon.gov</u> if you have any questions or comments.

Sincerely,

Jennifer Arnold Associate Planner

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