



CITY OF  
**West Linn**

November 2, 2018

Ed Bruin  
735 SW 20<sup>th</sup> Place, Suite 220  
Portland, OR 97070

SUBJECT: MIP-18-04 application for a 2-lot minor partition and tentative plat approval at 2180 8<sup>th</sup> Court

Dear Ed:

You submitted this application on September 18, 2018. The Planning and Engineering Departments found that this application was incomplete on October 11, 2018. All required information was subsequently provided on November 1, 2018 and the application has now been deemed **complete**. The city has 120 days to exhaust all local review; that period ends March 2, 2018.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 20-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6064, or by email at [dwyss@westlinnoregon.gov](mailto:dwyss@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

Darren Wyss  
Associate Planner