



City of West Linn

October 25, 2017

Tannler Properties, LLC
1800 Blankenship Road, Suite 325
West Linn, OR 97068

Michael C. Robinson
Perkins Coie LLP
1120 NW Couch Street, Tenth Floor
Portland, OR 97209

RE: **CORRECTED** - Completeness Check Planning File No. MISC 17-09

Dear Mr. Parker and Mr. Robinson:

On September 22, 2017, the Planning Department received the submittal materials. These submittals fulfill the applicable requirements necessary to make a determination that your application packet is complete. The City has 120 days to exhaust all local review; that period ends February 20, 2018.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the **City Council** to render a decision on your proposal.

While not required, you had offered to provide information regarding a neighborhood outreach meeting, concept plan and phasing plan. Understanding this is not a requirement, this information would be helpful to decision makers in processing your application.

We have coordinated with our **City Council**, a tentative dates for which to schedule this project for a workshop on November 20, 2017 and a public hearing, December 11, 2017. You will receive written notice of the actual hearing date at least 20 days prior to the hearing.

Please contact me at 503-723-6058, or by email at jboyd@westlinnoregon.gov if you have any questions or comments.

Sincerely

A handwritten signature in blue ink that reads "John Boyd".

John Boyd
Planning Manager