



CITY OF
West Linn

October 26, 2017

Ken Beegle
1560 Rosemont Rd.
West Linn, OR. 97068

SUBJECT: MIP-17-04 application for 2-Lot Minor Partition at 1560 Rosemont Road.

Dear Ken:

You submitted this application on September 8, 2017. The Planning and Engineering Departments found that this application was incomplete on September 28, 2017. All required information was subsequently provided on October 26, 2017 and the application has now been deemed **complete**. The city has 120 days to exhaust all local review; that period ends February 23, 2018.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 20-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6064, or by email at dwyss@westlinnoregon.gov if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink, appearing to read "Darren Wyss". The signature is fluid and cursive, with a large initial "D" and "W".

Darren Wyss
Associate Planner