



CITY OF
West Linn

June 2, 2017

Ann Scheuerell
2537 Lancaster Street
West Linn, OR 97068

SUBJECT: DR-17-06 application for Class II Historic Design Review, for modifications to an existing home in the Historic District at 1744 4th Ave.

Dear Ann:

You submitted this application with all required information on June 1, 2017. The Planning Department found that this application is **complete**. The city has 120 days to exhaust all local review; that period ends October 2, 2017.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Historic Review Board to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. The notice will identify the earliest possible Hearing date by the Historic Review Board.

Please contact me at 503-742-6057, or by email at jarnold@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Jennifer Arnold
Associate Planner