



CITY OF
West Linn

June 8, 2017

Phil Chek & Associates
148 B Ave Suite 100
Lake Oswego, OR 97034

SUBJECT: LLA-17-04 application for a Lot Line Adjustment and two Class I variances at 1822 5th Avenue.

Dear Phil:

You submitted this application on May 11, 2017. The Planning Department found that this application was **incomplete** on May 30, 2017. You then submitted supplemental materials on June 6, 2017. The Planning Department found this application is now **complete**. The City has 120 days to exhaust all local review; that period ends October 6, 2017.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 14-day public notice informing property owners of the lot line adjustment and Class I variances that are associated with this property will be prepared and mailed. This notice will identify the earliest potential decision date.

Please contact me at 503-742-6057, or by email at jarnold@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Jennifer Arnold
Associate Planner