



CITY OF
West Linn

June 2, 2017

Lee Leighton
Mackenzie
1515 SE Water Avenue, Suite 100
Portland, OR 97214

SUBJECT: Lot Consolidation Plat for Self-Storage Facility Site (MIP-17-02) at 2400-2450
Willamette Falls Drive

Dear Lee:

On May 17, 2017, the Planning Department received your application. With the resubmittal of the plat map on June 2, 2017, the application is now **complete**. The City now has 120 days to exhaust all local review. That period ends on Friday, September 29, 2017.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 20-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date. Please contact me at 503-723-2539, or by email at pspir@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Peter Spir
Associate Planner