



CITY OF West Linn

December 16, 2016

Phil Chek & Associates
148 B Ave, Suite 100
Lake Oswego, Oregon 97034

SUBJECT: Completeness Determination for Historic Design Review at 1822 5th Ave
(FILE: DR-16-05)

Dear Phil:

Your application was received on November 18, 2016 and found to be **complete**. The City has 120 days to exhaust all local review; that period ends on April 14, 2017.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Manager to render a decision on your proposal.

Fourteen day public notice will be prepared and mailed. The notice will identify the earliest possible Hearing date by the Historic Review Board.

Please contact me at 503-723-2542, or by email at jarnold@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Jennifer Arnold
Associate Planner