

**CITY OF WEST LINN  
NOTICE OF UPCOMING  
PLANNING MANAGER DECISION  
FILE NO. DR-16-04**

The West Linn Planning Manager is considering a request to enclose two existing outdoor teaching spaces in an interior courtyard of the Trillium Creek Primary school at 1025 Rosemont Road (Tax Lot 12500 of Clackamas County Assessor's Map 21E 23CD). Class I Design Review is required.

The decision will be based on the applicable approval criteria in chapter 55 of the Community Development Code (CDC). The approval criteria from the CDC are available for review at City Hall, at the City Library, and at <http://www.westlinnoregon.gov/cdc>.

All relevant materials in the above noted file are available for inspection at no cost at City Hall, and on the city web site at [http://westlinnoregon.gov/sites/default/files/fileattachments/planning/project/11701/application\\_submittal.pdf](http://westlinnoregon.gov/sites/default/files/fileattachments/planning/project/11701/application_submittal.pdf) or copies may be obtained for a minimal charge per page. A public hearing will not be held on this decision. **Anyone wishing to present written testimony for consideration on this matter shall submit all material before 4:00 p.m. on November 30, 2016. Persons interested in party status should submit their letter along with any concerns related to the proposal by the comment deadline.** For further information, please contact Peter Spir, Associate Planner, City Hall, 22500 Salamo Rd., West Linn, OR 97068, (503) 723-2539, [pspir@westlinnoregon.gov](mailto:pspir@westlinnoregon.gov).

Any appeals to this decision must be filed within 14 days of the final decision date with the Planning Department. **It is important to submit all testimony in response to this notice. City Council will not accept additional evidence if there is an appeal of this proposal.** Failure to raise an issue in person or by letter, or failure to provide sufficient specificity to afford the decision-maker an opportunity to respond to the issue, precludes the raising of the issue at a subsequent time on appeal or before the Land Use Board of Appeals.