



CITY OF  
**West Linn**

January 4, 2017

Jeff Parker  
1800 Blankenship Road #200  
West Linn, OR 97068

SUBJECT: MIP-16-03 application for 3-Lot Minor Partition at 18822 Old River Road.

Dear Jeff:

You submitted this application on October 24, 2016 with subsequent resubmittals on December 15, 2016 and December 30, 2016. The Planning and Engineering Departments have now deemed this application **complete**. The City has 120 days to exhaust all local review; that period ends April 28, 2017.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 20-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date. Please contact me at 503-723-2539, or by email at [pspir@westlinnoregon.gov](mailto:pspir@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

*Peter Spir*

Peter Spir  
Associate Planner