



## CITY OF West Linn

July 19, 2016

Sonia & Richard Young  
22995 Bland Circle  
West Linn, OR 97068

SUBJECT: MIP-16-02 application for 3-Lot Minor Partition at 22995 Bland Circle.

Dear Sonia & Richard:

You submitted this application on June 21, 2016. The Planning and Engineering Departments have deemed this application **complete**. The city has 120 days to exhaust all local review; that period ends November 16, 2016.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 20-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date.

Please contact me at 503-723-2542, or by email at [jarnold@westlinnoregon.gov](mailto:jarnold@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Arnold".

Jennifer Arnold

Associate Planner