



CITY OF West Linn

April 26, 2016

Mark Handris
Icon Construction
1980 Willamette Falls Drive #200
West Linn, OR 97068

SUBJECT: DR-16-01 application for Class II Design Review, including Willamette Falls Drive Commercial Design District Review, to construct a new two-story, mixed-use building.

Dear Mark:

You submitted this application on February 10, 2016. The Planning and Engineering Departments found that this application was incomplete on March 9, 2016 and again on March 31, 2016. All required information was subsequently provided on April 26, 2016 and the application has now been deemed **complete**. The city has 120 days to exhaust all local review; that period ends August 24, 2016.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Commission to render a decision on your proposal.

A 20-day public notice will be prepared and mailed for a Public Hearing before the Historic Review Board on May 17, 2016 for the purpose of making a recommendation to the Planning Commission on CDC Chapter 58. A tentative date for the Planning Commission public hearing is June 15, 2016.

Please contact me at 503-722-5512, or by email at dwyss@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Darren Wyss
Associate Planner