



CITY OF  
**West Linn**

November 20, 2015

Tim Woodley  
West Linn-Wilsonville School District  
2755 SW Borland Road  
Tualatin, OR 97062

SUBJECT: Completeness Determination for Building 700 Addition at High School (DR-15-16)

Dear Tim:

Your application was received on October 26, 2015 and found to be **complete**. The City has 120 days to exhaust all local review; that period ends on March 19, 2016.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Manager to render a decision on your proposal.

Fourteen day public notice will be prepared and mailed. The notice will identify the earliest possible decision date by the Planning Manager.

Please contact me at 503-723-2539, or by email at [pspir@westlinnoregon.gov](mailto:pspir@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

*Peter Spir*

Peter Spir  
Associate Planner