Description.		2011									2012																							
Description	J	luly		August	: :	Sept	embe	er	Octo	ber	Nove	mber	December	Jan	uary	F	ebrua	ry	March		April		Ma	у	Ju	ine	July	August	. 5	eptember	0	ctober	١	lovember
Staff review of existing code, draft work program																																		
Discuss draft work program and schedule with HRB		*																																
Planning Commission (PC) check-in (8/17)				•																														
Produce RFP for consultant (9/1)																																		
Staff and HRB members choose consultant (10/19)																																		
City Manager and possible City Council (CC) check-in																																		
Form Technical Committee with representation from the																																		
HRB, PC, Willamette HD, Landmark owners, realtor, and																																		
building community																																		
Develop, notify, and post survey to identify issues and																																		
problems with existing code																																		
Establish webpage																																		
Technical Committee Kick-off Meeting #1 (1/12)														*																				
Survey available on City website																																		
Assess survey data																																		
Tech. Comm. Meeting #2 - Initial consultant presentation																	\star																	
Tech. Comm. Meeting #3 - Initial staff language review																		*																
Tech. Comm. Meeting #4 - Consultant presentation																			*														T	
Tech. Comm. Meeting #5 - Additional review of language																				*														
Draft revisions and internal review																																		
NA meeting(s) to brief on draft amendments																																		
Forum to discuss draft amendments																																		
Tech. Comm. Meeting #6 - Review forum comments																									*									
Revise draft																																		
Initial HRB review of draft amendments																											*							
Intial CC briefing																																		
Tech. Comm. Meeting #7 - Review recommendations																												*						
Additional HRB review of draft amendments																												*						
Internal review of draft amendments																																		
Draft to SHPO, finalize grant requirements																																		
PC briefing and initial PC review of draft amendments																																		
Initial PC review of public hearing draft																																		
PC direction on public hearing draft																																		
CC briefing																																		
CC public hearing and review of draft amendments																																		
CC direction on draft amendments						Γ,		+ DI-		_									Outread	sh O D	enftine								Ť	D1 0	A -I	. 4	'n	
Adoption						Ľ	rojec	ı Pia	iiinin;	g								ГĻ	Juliead	LII Q DI	al till§	5							L	Review &	Ado	otion		
Final Documents to SHPO																																		

Public Outreach Opportunities

Historic Code Amendments

		METHOD TO INFORM AND INVOLVE													
STAKEHOLDERS AND INTERESTED PEOPLE	issues, opportunities,	Mail survey notification to property owners and others to identify issues, opportunities, needs and desires	Press release	Establish a web page with e-mail list sign up and the opportunity to provide feedback during the process	Participate on a technical committee	Release draft language prior to a forum and encourage those affected to review it	Public Forum	Allow for web submittal ofcomments on draft language and forum recommendations	Historic Review Board Review	Planning Commission Public Hearing	City Council Public Hearing				
Historic landmark and district owners and renters	√	✓	√	√	√	√	✓	1	✓	1	√				
Community as a whole			√	✓		✓	✓	1	✓	1	✓				
Neighborhoods - Willamette - Sunset - Bolton Internal partners	<i>y</i>	<i>y y y y</i>	<i>J</i>	<i>J</i>	<i>J</i>	<i>y y y</i>	<i>J</i>	<i>y y y</i>	<i>y y y</i>	1	<i>y y</i>				
- Historic Review Board - Planning Commission			√		✓	<i>y</i>	✓ ✓	<i>y</i>	•	✓	√				
Others associated with the historic properties including contractors, builders, and realtors	✓	/	1	1	/	/	√	/	√.	1	✓				
Agencies with purview (DLCD, SHPO)		1					√	✓		1	1				
Others?															