



## Memorandum

Date: March 3, 2009

To: Patti Galle, Mayor  
Members, West Linn City Council

From: Chris Jordan, City Manager *clj*

Subject: Monthly Stafford Report

---

Attached is a monthly report from Tom Coffee regarding the continuing regional discussions on reserves and urban growth management.

Attachment

## MEMORANDUM

February 28, 2009

**TO:** Mayor Galle and City Council Members  
Chris Jordan, City Manager  
Chris Kerr, Interim Planning Director

**FROM:** Tom Coffee

**SUBJECT:** Stafford Area Report for February 2009

### Urban and Rural Reserve Designation – The Process and the Participants

During my first two weeks under contract with the City I have been primarily involved in familiarizing myself with the process and the participants who will be involved in determining the reserve designations for the Stafford Area. Here in summary form is the timeline for the process with key dates and decision-makers identified. Following the process timeline is a listing of the participants.

#### Process Timeline

##### **2009**

**February 24<sup>th</sup>** - Clackamas Policy Advisory Committee recommends candidate rural and urban reserves to the County Commission.

**March 3<sup>rd</sup> (am)** – Clackamas County Commission receives recommendations and provides direction to Clackamas Policy Advisory Committee.

**March 3<sup>rd</sup> (pm)** – Clackamas County Policy Advisory Committee finalizes the County's recommendation for candidate areas.

**March 16<sup>th</sup>** - Clackamas County Commission recommends candidate rural and urban reserves to the Reserves Steering Committee

**April 8<sup>th</sup>** - Reserves Steering Committee recommends candidate rural and urban reserve areas to the Core Four.

**April/May** – Candidate rural and urban reserves will be presented to the public at a series of public open houses to be held throughout the region.

**April/May** – Staff and Clackamas Policy Advisory Committee will undertake further analysis of the candidate areas.

**May** – Clackamas Policy Advisory Committee will recommend rural and urban reserve areas.

**June** – Clackamas County Commission will recommend rural and urban reserve areas to the Reserves Steering Committee.

**July 8<sup>th</sup>** - Reserves Steering Committee recommends preliminary rural and urban reserve areas to the Core Four.

**July/August** – Core Four recommends preliminary rural and urban reserve areas to Metro Council.

**September** – Metro releases public review draft of proposed rural and urban reserve areas for public comment.

**September** – MPAC and JPACT recommend rural and urban reserve areas to Metro Council.

**October** – Metro Council designates rural and urban reserve areas.

### **The Participants**

The rural and urban reserves designation process is being carried out by **Metro Council** through a structure that consists of the **Core Four** who are the “co-leaders” of the **Reserves Steering Committee** which will make the final recommendations to the Metro Council on what lands currently outside the Urban Growth Boundary should be designated rural or urban reserves. The Reserves Steering Committee will receive recommendations from the **County Commissions** who will receive recommendations from their respective **Reserves Policy Advisory Committees**. Other Metro advisory bodies, **MPAC** and **JPACT**, will also be reviewing the candidate rural and urban reserve areas and making recommendations to Metro Council. The professional staff of all the involved agencies are also providing technical support and recommendations to their councils, boards, commissions and committees.

The **Core Four** consists of a Metro Councilor and a member from each of the three county commissions.

The **Reserves Steering Committee** includes the Core Four as well as representatives of the two largest cities in each county one representative of the smaller cities in each county. There is also a representative of the neighboring cities outside the urban growth boundary and the committee includes representatives of business, agriculture, environmental, social and economic equity organizations and state agencies.

The **Clackamas County Reserves Policy Advisory Committee** consists of representative of the cities of Gladstone, Canby, Happy Valley, Molalla, Oregon City and West Linn as well as representatives of agriculture, business, timber, homebuilders, environmental interests, CPO's and hamlets.

The **Public**, the landowners and residents who will be directly affected by the location of rural and urban reserves, will have opportunities to offer their opinions and recommendations on how lands outside the current UGB should be classified over the coming months at open houses and public hearings.

### **Observations**

I hope the above is helpful to the Council and staff. As someone reentering the Metro arena, it was important for me to sort out what the process for this round of the saga of the future of Stafford is in order to effectively carry out my responsibility to you. My intent was also to simplify the process so that everyone involved has a clear understanding of this phase of decision-making leading up to the Stafford UGB decision in 2010.

The City has taken important action communicating its official position in opposition to the urbanization of the Stafford Area. The Council's Aspiration Statement, and the staff memorandum to the Clackamas County Reserves Policy Advisory Committee outlining concerns with the process and the level of technical analysis in preliminary designation of rural and urban reserves make it clear to all concerned what West Linn's position is.

The coming months will provide the City with ample opportunity to bolster its case against urban reserves on adjoining land in Stafford through adoption of a formal Council resolution, refined technical information, analysis and critique of Metro studies, coordination with neighboring jurisdictions, informing the residents of West Linn what is at stake for the community's livability and active participation at open houses and public hearings.