



Planning Consultation Request

For Staff to Complete:

PC #

Appointment Date:

Time:

Staff Contact:

Fee: \$450

Thirty-minute planning consultations are available Monday through Thursday, between 9:00 am and 3:00 pm. You may choose between an in-person or virtual meeting. To schedule, submit the planning consultation form along with any required materials through the [Submit a Land Use Application](#) web page. The City will contact you to collect payment and set the appointment.

Applicant Information

Name:

Email:

Phone #:

Address of Subject Property (or tax lot):

Required Attachments:

- A brief description of your request.
- A list of questions or issues the applicant would like the City to address.
- A dimensional site plan is optional.

Proposed Meeting Day and Time

Date	Time

APPLICANT: _____ **DATE:** _____