

Memorandum

Date: August 30, 2012

To: Historic Review Board

From: Sara Javoronok, Associate Planner

Subject: Initial Draft Review of the Historic Code

Attached is a draft of the revisions to the historic code. The City contracted with KLK Consulting to complete the draft and has worked with a Technical Committee to develop draft documents. The purpose of this meeting is to review the draft and discuss any substantive issues and concerns the Historic Review Board has with the draft. Staff will make revisions to the draft and have outreach efforts to the Willamette Historic District and Historic Landmark property owners over the coming months.

The attachments include the draft revisions to the code and a document that outlines the historic design review process and provides supplemental illustrations. As presented, the elements of the second document would not be codified.

For your reference, the original goals of the code project are outlined below:

- Potentially reorganizing and consolidating the two chapters
- Add landmark delisting procedure
- Add landmark/district designation procedures
- Include the Secretary of the Interior's Standards for Rehabilitation
- Update the terminology and definitions to match the current terminology (Ex. contributing, non-contributing, etc.)
- Update the Historic District map to reflect infill construction, changes to properties, and current terminology.
- Assign status to properties, likely from the survey information used for the National Register nomination.
- Assess whether the landmarks should be listed in the CDC, Comprehensive Plan, zoning map, or other document
- Update Chapter 26 to reflect the landmarks that were moved or destroyed due to natural events
- Assess existing landmarks to determine if their integrity is still intact
- Assess existing zoning (GC) for landmarks located near the mill
- Assess whether to make changes to allow for administrative review, Class I review, and Class II review, similar to Chapter 55, Design Review
- Assess whether additional regulations, such as those for the district, should apply to the landmarks
- Establish separate standards for contributing properties, non-contributing properties, and new construction
- Update the related policies and action measures in the Comprehensive Plan as needed