

WEST LINN

PUBLIC HEARING PROCEDURE

- Chairperson opens public hearing, announces nature and purpose of hearing, and summarizes hearing rules.
- Chairperson asks for any challenges of the Commission or Commissioners to hear the matter.
- Chairperson asks the Commissioners if they have had any *ex-parte* contacts.
- Staff gives an overview of the proposal and approval criteria.
- Staff report and recommendation.
- Applicant gives their presentation (20 minutes).
- Testimony in favor (5 minutes each).
- Testimony neither for nor against (5 minutes each).
- Testimony in opposition (5 minutes each).
- Applicant rebuttal (10 minutes).
- Chairperson closes public hearing.
- Planning Commission deliberation.
- Planning Commission tentative decision.
- Planning Commission direction to staff for preparation of final findings to include setting a date to sign the findings.