



HISTORIC REVIEW BOARD  
Minutes of February 17, 2015

Members present: Co-Chairs Jon McLoughlin and Jim Mattis, Adam Petersen, Chris Sherland, Samantha Higbee, and Christine Lewis

Members absent: James Manning

Others: Sara Javoronok, Associate Planner/Staff Liaison  
Megan Thornton, Assistant City Attorney  
Jenni Tan, City Council (at 7:20)

**REGULAR MEETING  
CALL TO ORDER**

Co-chair McLoughlin called the meeting to order at 7:00 p.m. in the Bolton Room of City Hall, 22500 Salamo Road, West Linn, Oregon. There were introductions among the HRB members including the two new board members, Samantha Higbee and Christine Lewis.

**BUSINESS MEETING**

Mr. Mattis made a motion to approve the three sets of minutes from 8/19/14, 10/21/14, and 12/16/14. Mr. Petersen seconded the motion. The motion passed 3:0:3.

Ms. Javoronok outlined the process for election of officers. All members of the HRB were eligible to be Chair or Vice Chair. Co-Chair McLoughlin detailed his experience as Chair on the HRB and other boards. He recommended that it may not be appropriate for a new member to be an officer. Co-Chair Mattis stated that this calendar year would be his last on the HRB due to other commitments. Mr. Mattis nominated Mr. Petersen for Chair. Mr. McLoughlin seconded the motion. The motion passed 6:0. Mr. Mattis nominated Mr. McLoughlin for Vice Chair and Ms. Lewis seconded the motion. The motion passed 6:0.

The HRB discussed the upcoming opportunity for Certified Local Government grants. Staff and Mr. Mattis related that the mill was not interested in survey work on their site. The Board supported another round of rehabilitation grants and recommended increasing the grant amount available to make it more valuable for applicants. Mr. Mattis also raised the potential for grant funds for the board members to attend the state conference or other events. The HRB determined that it would set aside \$12,000 for the rehabilitation grant program and \$1,000 for conference attendance. Previously, staff had also allocated \$500 for staff time. Ms. Lewis made a motion to apply for the Certified Local Government grant as discussed. Mr. Mattis seconded the motion. The motion passed 6-0.

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**BUSINESS FROM THE HISTORIC REVIEW BOARD**

Mr. Mattis updated the group on the work of the Willamette Falls Heritage Area Coalition and the Willamette Falls Heritage Foundation. The group attained state heritage area designation, but still had additional work for the National Heritage area designation. Mr. Mattis and staff updated the group on the work of the Willamette Falls Legacy Project and the Arch Bridge/Bolton Center master plan.

**REPORT FROM STAFF**

Staff inquired whether the HRB had received the email from Restore Oregon on the proposed SB 565 for a Historic Rehabilitation Fund. Staff would forward this information to the HRB for discussion at the next meeting.

**ADJOURNMENT**

There being no other business, Chair Petersen adjourned the meeting at 7:28 p.m.



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Adam Petersen



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Date