



**HISTORIC REVIEW BOARD
Draft Meeting Notes of February 17, 2026**

Members present: Kirsten Solberg, Dan Saltee, BreAnn Borgaard, Regina Fleming. Sheri Harbour De Vos arrived late.

Members Absent: John Steele and James Manning

Staff present: Lynn Schroder, Management Analyst and Steve Koper, Community Development Director

Staff Liaison: Lynn Schroder - lschroder@westlinnoregon.gov

The meeting [video](#) is available.

1. Call Meeting to Order

Chair Solberg called the meeting to order at 6:00pm.

2. Public Comment: Non-Agenda items

None.

3. Approval of Draft Meeting Notes for 12/10/25

Member Saltee moved to approve the HRB meeting notes for 12.10.25. Member Borgaard seconded.

Ayes: Saltee, Fleming, Steele, De Vos, Borgaard, and Solberg. Nays: None. Abstain: None. The motion passed 5-0-0.

4. Discussion of Meeting Times for 2026

Schroder announced the HRB meeting dates for 2026. The HRB will meet quarterly in February, May, September, and November on the third Tuesday of the month at 6:00 in the Bolton Room of City Hall. Any quasi-judicial hearings would be scheduled as needed.

5. Vote to Elect Chair & Vice Chair

Dan Saltee nominated Kirsten Solberg to be Chair. **Ayes: Saltee, Fleming, Borgaard, and Harbour De Vos. Member Solberg abstained. Ayes: 4. Nays: None. Abstain: 1. The motion passed 4-1-0.**

Election for the position of vice chair was tabled.

6. Review of HRB Purpose and 2025-2027 Work Plan

The Board reviewed the Historic Review Board's purpose and work plan for 2025-2027, emphasizing preservation efforts.

Solberg noted that the Advocates of Willamette Falls have quite a few resources including an original drawing of the mill and machinery. The Board discussed the potential role for the City to assist with finding permanent storage for the materials.

Solberg noted the historic significance of the West Linn Mill and expressed a desire for adaptive reuse of the site while noting some of the potential challenges.

7. Recommendation Letter to City Council for Final Robinwood Survey

The HRB unanimously approved a recommendation letter to the City Council to adopt the final Robinwood Architectural Survey as an informational resource for the City of West Linn. **Ayes: Saltee, Fleming, Steele, De Vos, Borgaard, and Solberg. Nays: None. Abstain: None. The motion passed 5-0-0.**

8. National Historic Preservation Month

Schroder noted that National Historic Preservation Month takes place in May, highlighting an opportunity to promote awareness of historic resources and preservation efforts within the community.

9. Items Of Interest - Board Members

Sheri Harbour De Vos announced her resignation from the HRB.

10. Staff Announcement

Schroder discussed scheduling a quasi-judicial training session for the before a potential upcoming design review in April. The training was scheduled for March 11, 2026 at 6:00pm.

11. Adjourn

Chair Solberg adjourned the meeting at approximately 7:10pm.