



CITY OF West Linn

HISTORIC REVIEW BOARD Meeting Notes of December 10, 2025

Members present: Kirsten Solberg, Dan Saltee, Regina Fleming, John Steele, and Sheri Harbour De Vos
Members Absent: James Manning and BreAnn Borgaard
Staff present: Lynn Schroder, Management Analyst
Consultant present: Kristin Brown, Kautz Consulting

Staff Liaison: Lynn Schroder - lschroder@westlinnoregon.gov

The meeting [audio](#) is available.

1. Call To Order and Roll Call

Chair Solberg called the meeting to order at 6:00pm

2. Public Comment

None.

3. Approval of Draft Meeting Notes for 07.15.25

Member Fleming moved to approve the HRB meeting notes for 07.15.25. Member De Vos seconded. Ayes: Saltee, Fleming, Steele, De Vos, and Solberg. Nays: None. Abstain: None. The motion passed 5-0- 0.

4. [Robinwood Historic Property Survey](#)

Kristen Brown presented findings from the historic property survey conducted in Robinwood. The survey revealed 620 buildings built through 1975, primarily residential in nature. Over 77% of surveyed buildings retained sufficient integrity to be considered contributing resources. Recommendations included identifying buildings of individual significance and potential historic districts within Robinwood. Brown discussed nominating ten new national registered districts under a multiple property umbrella. Submitting one cohesive district allows for easier future nominations under the same umbrella.

During the discussion, members identified several follow-up actions and refinements to the draft report. Staff will create a separate folder containing high-resolution photographs of the 40 high-priority resources to improve ease of access. The report will be updated to include representative photographs for each potential historic district. Members also discussed the potential value of developing a multiple property documentation form to help streamline future historic district nominations.

Brown will incorporate this recommendation into the report, along with the minor edits discussed during the meeting. Members were asked to provide any additional editorial comments or suggested edits on the draft report to Brown as soon as possible. Brown will also begin adding photographs and organizing contact sheets for inclusion in the report.

5. [Historic Review Board Workplan](#) and [Annual Report](#)

Schroder presented the HRB Work Plan assigned to the HRB by the City Council. Additionally, Members drafted its annual report to the City Council.

6. Meeting Schedule for 2026

The new meeting time for the HRB is the second Wednesday of the month at 6:00pm in the Bolton Room at City Hall.

7. Board Member Items Of Interest

Chair Solberg updated members on the testimony she presented on her own behalf to the City Council regarding the West Linn Waterfront Plan and potential adaptive reuse of the mill sites at the November 18, 2025 public hearing for the plan adoption.

Solberg offered to draft a two-page orientation PDF with key resources for board members and sharing it with Lynn for group input. Members supported the efforts to improve HRB member onboarding.

8. Staff Items Of Interest

Schroder shared that there was recent interest from a homeowner on Buck Street about listing their property as a historic resource.

9. Adjourn

Chair Solberg adjourned the meeting at approximately 7:00pm.