



PLANNING COMMISSION
Meeting Notes of December 6, 2023

Commissioners present: John Carr, Gary Walvatne, Charles Mathews, Tom Watton, Kevin Bonnington and Joel Metlen
Commissioners absent: Bayley Boggess
Staff present: Planning Manager Darren Wyss and Community Development Management Analyst Lynn Schroder

The meeting video is available on the [City website](#).

1. Call To Order and Roll Call

Chair Carr called the meeting to order at 6:00pm. Planning Manager Wyss took roll.

2. Public Comment Related To Land Use Items Not On The Agenda

None

3. Approval of Meeting Notes: 11.15.2023

Commissioner Walvatne noted that Commissioner Watton was present at the 11.15.23 Planning Commission meeting. Commissioner Watton clarified that he was virtually present at the meeting but abstained from voting on the meeting minutes due to technical difficulties. Commissioner Walvatne moved to approve the meeting notes for 11.15.23. Watton seconded. **Ayes: Walvatne, Mathews, Metlen, Watton, Bonnington, and Carr. Nays: None. Abstentions: None. The motion passed 6-0-0.**

4. Discussion: Planning Commission Annual Report

Planning Manager Darren Wyss reviewed the draft Annual Report to the City Council. He reviewed the 2023 accomplishments, challenges, and Council goalsetting. He noted that the PC has requested two joint work sessions with the City Council in 2024. Commissioners discussed the Annual Report. Commissioner Metlen pointed out the challenge of the conflict between the daily operation of planning and the Planning Commission's role. He requested structured conversations about issues that arise in the community that relate to community projects. Wyss added a challenge to the Annual Report about the need for more clarity for community members to engage on issues that are not specific to the Planning Commission's role or responsibility. Walvatne noted the challenge of needing more access to the City Attorney.

Commissioner Walvatne moved to approve the 2023 Annual Report. Watton seconded. **Ayes: Walvatne, Mathews, Metlen, Watton, Bonnington, and Carr. Nays: None. Abstentions: None. The motion passed 6-0-0.**

5. Commission Announcements

Commissioner Walvatne talked about the potential impacts of the loss of recreational immunity for City parks, trails, and facilities

6. Staff Announcements

Wyss noted that the upcoming Planning Commission meeting on 12/20/23 will be a quasi-judicial hearing.

7. Commissioner Mathews Appreciation

Chair Carr expressed appreciation for Commissioner Mathews's long service on the committee. Wyss

presented Commissioner Mathews with a certification of appreciation.

8. Adjourn

Chair Carr adjourned the meeting at 6:40pm.