



## Memorandum

Date: November 9, 2023

To: West Linn Planning Commission

From: Darren Wyss, Planning Manager

Subject: PC Annual Report

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Every year the City Council requests all community advisory groups to submit an annual report that outlines accomplishments, challenges, and items for the Council to consider at its goal setting sessions. At its November 15, 2023 meeting, the Planning Commission will hold its first discussion on its Annual Report. The 2022 report is attached for reference. Please arrive at the meeting ready to discuss the 2022 challenges, 2023 Council goalsetting, and any additional feedback for Council. Staff will fill in the 2023 accomplishments and based on PC feedback, will return with a second draft on December 6<sup>th</sup> for final input.

If you have questions about the meeting or materials, please feel free to email or call me at [dwyss@westlinnoregon.gov](mailto:dwyss@westlinnoregon.gov) or 503-742-6064. As always, please submit questions before the meeting to increase the efficiency and effectiveness of the discussion as it allows staff to prepare materials and distribute them for your consideration. Thanks, and hope to see everyone at the meeting.



## 2022 Advisory Group & Neighborhood Association Annual Report

Advisory Group/Neighborhood Association  
Planning Commission

### Group Leadership

Gary Walvatne – Chair

Charlie Mathews – Vice-Chair

### Meeting Times, Dates & Location –

First and Third Wednesdays of the month. Work sessions begin at 6:00pm and public hearings begin at 6:30pm. Meetings were held in hybrid meeting format. The Planning Commission met 19 times and once in joint work session with City Council\*.

### 2022 Accomplishments

- Planning Docket Discussions (Feb. 2, April 4\*, July 20, Aug. 3, Aug. 17, Sept. 21, )
- HB2001 Briefing/Work Session (Feb. 2, April 4\*, May 4)
- HRB Code Amendment Work Sessions (Feb. 16)
- Chap. 96 Code Amendment Work Sessions (July 20, Aug. 3)
- Tax Increment Financing Work Sessions (Aug. 3, Oct. 5)
- Accessory Dwelling Unit Work Session (Oct. 19, Nov. 16)
- CFEC Work Session (Oct. 19)
- MISC-21-13 Public Hearing (Jan. 19) – Two-year extension for 5-unit housing project DR-18-03
- CDC-21-01 Public Hearing (Jan. 19) – CDC Chapter 27 Code Amendments (FEMA Floodplain Regulations)
- DR-21-11 Public Hearing (March 16) – Food Cart Pod Design Review/Non-Conforming Structure
- VAR-22-01 Public Hearing (April 6) – Class 2 Variance to exceed 15% driveway grade
- CDC-22-01 Public Hearing (April 20) – HRB Code Amendments
- CDC-22-02 Public Hearing (May 18) – HB2001 Code Amendment Package
- MISC-22-01 Public Hearing (July 6) – Modification to Conditions of Approval for Willow Ridge Subdivision SUB-20-01
- CDC-22-03 Public Hearing (Aug. 17) – CDC Chapter 96 Code Amendments
- MISC-22-10 Public Hearing (Nov. 2, Dec. 7) – Two-year extension for 12-lot subdivision SUB-18-04
- MISC-22-12 Public Hearing (Dec. 21) – Two-year extension for Upper Midhill subdivision SUB-15-03
- Annual Report Discussions (Nov. 16, Dec. 7)
- Community Advisory Group Training (Jan. 25)

### 2022 Challenges

- Planning Commission and public engagement in virtual meetings
- Making progress on Planning Docket priorities

### 2023 Council Goalsetting

- Adoption of the HB2003 Housing Capacity Analysis and associated zoning amendments/housing policies to comply with HB2003 requirements

- *Commencement of Housing Production Strategy to identify City policy positions and programs that move towards meeting future housing needs in the community*
- *Successful adoption of Clear and Objective code amendments for housing to comply with State statutes*
- *Successful adoption of ADU code amendments and CFEC code amendments*
- *Commencement of Waterfront Planning and Hwy 43 Planning projects*
- *Continued progress on docket projects*
- *Improvements to the Community Development Code for ease of implementation*

**Any additional feedback to share with the City Council?**

- *Planning Commission recommends restoring Assistant City Attorney position to provide better access for staff and advisory groups*
- *Long-term solution to funding and completing public facility improvements as opposed to piecemeal improvements as part of private development projects as there is limited buildable land left in the community*