



**HISTORIC REVIEW BOARD
Draft Meeting Notes of August 15, 2023**

Members present: James Manning, Tom Watton, Michael Fuller, Dan Saltee
and Kirsten Solberg
Members absent: Danny Schreiber and John Steele
Staff present: John Floyd, Associate Planner and City Attorney Bill Monahan

Staff Liaison: John Floyd - jfloyd@westlinnoregon.gov

1. Call To Order and Roll Call

Vice Chair Saltee called the meeting to order at 6:05 pm.

2. Public Comment Related To Items Not On The Agenda

None.

3. Approval of Draft Meeting Notes for June 13, 2023 and July 18, 2023

Member Manning moved to approve the meeting notes for June 13, 2023. Member Fuller seconded. **Ayes: Watton, Fuller, Saltee, Solberg, and Manning. Nays: None. Abstain: None. The motion passed 5-0-0.**

Member Watton moved to approve the meeting notes for July 18, 2023. Member Solberg seconded. **Ayes: Watton, Fuller, Saltee, Solberg, and Manning. Nays: None. Abstain: None. The motion passed 5-0-0.**

4. Training by City Attorney on Land Use Hearing Fundamentals

City Attorney Bill Monahan provided land use hearing fundamentals training for Historic Review Board Members. The training can be viewed online at <https://www.youtube.com/watch?v=uDybGbFgqA0>.

5. Items Of Interest From The Board

Member Manning secured a site visit at the historic paper mill for HRB members for September 19, 2023, at 2:00pm. Monahan commented on meeting Public Meeting rules for field trips. It was decided that only three HRB members would visit the mill to ensure that public meeting laws were not violated.

Member Solberg talked about the historic preservation workshop she attended in August.

6. Items Of Interest From Staff

Floyd noted the date for the Active Shooter training for advisory board members. He provided an update on an archeological component for the McLean House National Historic Registration nomination.

7. Adjourn

Chair Manning adjourned the meeting at 7:15pm.