



# CITY OF West Linn

## HISTORIC REVIEW BOARD Meeting Notes of April 18, 2023

Members present: James Manning, Tom Watton, Dan Saltee, Michael Fuller, Kirsten Solberg, and Danny Schreiber

Members absent: John Steele

Staff present: John Floyd, Associate Planner, Lynn Schroder, Administrative Assistant

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**Staff Liaison: John Floyd - [jfloyd@westlinnoregon.gov](mailto:jfloyd@westlinnoregon.gov)**

**1. Call To Order and Roll Call**

Chair Manning called the meeting to order at 6:00 pm.

**2. Public Comment Related To Items Not On The Agenda**

None.

**3. Approval Of Draft Meeting Notes for 2/21/23**

Member Saltee moved to approve the meeting notes for 2/21/23. Member Watton seconded. **Ayes: Watton, Schreiber, Fuller, Saltee, and Manning. Nays: None. Abstain: Solberg. The motion passed 5-0-1.**

**4. Updates on 2023 CLG Grant**

Schroder announced that the City was awarded full grant funding for two CLG projects, Historic Workshops, and National Register Nomination for the McLean House. The workshops are tentatively scheduled for October 2023 and January 2024. The City will contact the West Linn Historical Society to participate in the historic workshops. The draft McLean House National Register nomination should be presented to the HRB in January or February 2024 for review. Schreiber noted that the City should contact historic partners to support the McLean House nomination.

**5. Updates on Commercial Façade Improvement Grant Program**

Floyd discussed City's Commercial Façade Improvement Grant Program. The grant program is a fifth round of Small Business Grants utilizing American Rescue Plan Act (ARPA) dollars to assist West Linn brick-and-mortar businesses and commercial property owners in improving the façades of their commercial buildings. Many of the grant recipients are on Willamette Falls Drive. Businesses are requesting grants for new paint and awnings. The Willamette Commercial Design District projects will require design review with approval from the Planning Manager or the HRB. The City is waiving design review fees.

**6. Items Of Interest From The Board**

New Member Kirsten Solberg introduced herself.

**7. Items Of Interest From Staff**

Floyd updated the Board on the contract for the Waterfront Master Plan, the potential parking changes for Historic City Hall that may need review by the HRB, and other projects that will come before the HRB sometime this summer. He updated the Board on the CDC amendment projects for ADUs and Clean and Objective Standards that will be considered by the City Council this summer.

**8. Adjourn**

Chair Manning adjourned the meeting at 6:25 pm.