

Memorandum

Date: April 13, 2023

To: West Linn Historic Review Board

From: Lynn Schroder, Planning Assistant

Subject: 2023 CLG Grant Award

In March, the City was awarded full grant funding for two CLG projects.

COWL GRANT 1

The City will host two hybrid workshops for West Linn property owners on “***What is the National Register of Historic Places and Why Would Should I List My Historic Property?***” The Workshops’ purpose is to educate and guide property owners and other stakeholders on the benefits and the process of listing a property on the National Historic Register. Additionally, the City seeks to identify potential property owners who may need further assistance preparing a nomination. Key points to cover in the workshop include:

- An overview of the nomination process, including decision-makers, timelines, and how to apply;
- The National Register Criteria;
- Identification of essential concepts such as character-defining features, massing, scale, orientation, visibility, routine maintenance, rehabilitation, the Standards, and contributing and non-contributing status;
- Guidelines for existing buildings, to include discussion of appropriate treatments for features and materials such as masonry, wood, ornamental metal, windows, doors, roofs, foundations, exterior walls, porches, fences, retaining walls, utility and auxiliary equipment placement, and other such items as determined appropriate on the characteristics of the districts;
- How to research property histories;
- Resources; and
- References.

The City will finalize a contract with a contractor in May. The tentative dates for the Workshops are October 19, 2023 and January 25, 2023.

COWL GRANT 2

The City will prepare a National Historic Registration nomination for the McLean House.

McLean House is currently listed as a local landmark. For decades, the Friends of McLean House managed the house and gardens as a venue for weddings and other functions. In 2022, the Friends of McLean House disbanded and returned resource management to the City.

The City will finalize a contract with a contractor in May. The nomination will be developed over the next year, with a 100% draft submitted to SHPO in March 2024. The final decision would be in October 2024. The HRB will tentatively review the draft nomination in February 2024.