



**HISTORIC REVIEW BOARD
Meeting Notes of February 21, 2023**

Members present: James Manning, Tom Watton, Dan Saltee, Michael Fuller, Danny Schreiber, and John Steele (arrived late)
Staff present: John Floyd, Associate Planner, Lynn Schroder, Administrative Assistant

Staff Liaison: John Floyd - jfloyd@westlinnoregon.gov

1. Call To Order and Roll Call

Chair Schreiber called the meeting to order at 6:07 pm.

2. Public Comment Related to Items Not on The Agenda

None.

3. Approval for draft meeting notes: 12/20/22

Member Watton moved to approve the meeting notes for 12/20/22. Member Manning seconded. **Ayes: Watton, Manning, Schreiber, Fuller and Saltee. Nays: None. Abstain: The motion passed 5-0-0.**

4. Election of Chair and Vice Chair

James Manning volunteered to be Chair. Danny Schreiber volunteered to be Vice Chair. **Ayes: Watton, Manning, Schreiber, Fuller and Saltee. Nays: None. Abstain: The motion passed 5-0-0.**

5. 2023 CLG Grant Application

Administrative Assistant Lynn Schroder presented the proposed 2023 CLG grant request.

The Certified Local Government (CLG) program offers matching grants to cities and counties that have been "certified" as historic preservation partners with state and federal governments. These grants can be used for preservation projects, including National Register nominations, historic resource surveys, preservation education, preservation code development, building restoration, and preservation planning. The application deadline is February 24, 2023.

The City is recommending making two requests for the 2023 cycle. The first request is to host a hybrid workshop for West Linn property owners on "What is the National Register of Historic Places and Why Would Should I List My Historic Property?" The second request is for a consultant to prepare a National Historic Registration nomination for the McLean House.

Members discussed the CLG grant requests. Schreiber noted that the City should reach out to the West Linn Historical Society to work with the City on the workshops. Schreiber noted that the City had used the CLG funds for grants to property owners a while ago. Schroder responded that the CLG program requires that projects be set up before the grant is awarded to the City. The workshops help identify potential grant recipients to set the projects for the next round of funding. Chair Manning noted that the City had previously run a windows replacement grant program that could be a consideration for a future program. Members supported the McLean House nomination. Schreiber noted that the consultant should reach out to Mike Watters for historical information about the house.

6. Items of Interest from the Board

Chair Manning asked how historic property owners are notified about historic code regulations. Members discussed the Historic Homeowners Guide mailed to historic property owners last fall.

7. Items of Interest from Staff

Floyd discussed current development project in the Willamette Historic District and the Waterfront Master Plan.

8. Adjourn

Chair Manning adjourned the meeting at 7:05 pm.