



CITY OF
**West
Linn**

PRE-APPLICATION CONFERENCE

Thursday, December 1 2022

Webex*

10:00 am: **Proposed Class 1 Historic Design Review**
Applicant: **Kathy Selvaggio**
Property Address: **1611 6th Avenue**
Neighborhood Assn: **Willamette Neighborhood Association**
Planner: **John Floyd**

Project #: **PA-22-29**



*The pre-application conference will be conducted on Webex.



Pre-Application Conference Request

For Staff to Complete:

PA 22-29

Conference Date: 12/1/22

Time: 10:00

Staff Contact: John Floyd

Fee: \$0

Pre-application conferences are held on the first and third Thursdays of the month between 9:00 am and 1:00 pm. Appointments must be made by 5:00 pm, 15 days before the meeting date. The applicant has a choice of an in-person or virtual meeting. To schedule a conference, submit this form, a site plan, and accompanying materials through the [Submit a Land Use Application](#) web page. The City will contact you to collect payment. Pre-application notes are valid for 18 months.

Property Owner Information

Name:

Email:

Phone #:

Address:

Applicant Information

Name:

Email:

Phone #:

Address:

Address of Subject Property (or tax lot):

REQUIRED ATTACHMENTS:

- A project narrative with a detailed description of the proposed project. Briefly describe the physical context of the site.
- A list of questions or issues the applicant would like the City to address.
- A dimensional site plan that shows:
 - North arrow and scale
 - Location of existing trees (a tree survey is highly recommended)
 - Streets Abutting the property and width of right of way
 - Location of creeks and/or wetlands (a wetland delineation is highly recommended)
 - Property Dimensions, existing buildings, and building setbacks
 - Slope map (if slope is 25% or more)
 - Location of existing utilities (water, sewer, etc.)
 - Conceptual layout, design, proposed buildings, building elevations, and setbacks
 - Location of all easements (access, utility, etc.)
 - Vehicle and bicycle parking layout (including calculation of required number of spaces, based on use and square footage of building), if applicable
 - Location of existing and proposed access and driveways. Include the proposed circulation system for vehicles, pedestrians, and bicycles, if applicable.
 - Proposed stormwater detention system with topographic contours

I certify that I am the owner or authorized agent of the owner:

APPLICANT:

DATE:

The undersigned property owner authorizes the requested conference and grants city staff the **right of entry** onto the property to review the application.

PROPERTY OWNER:

DATE:

November 10, 2022



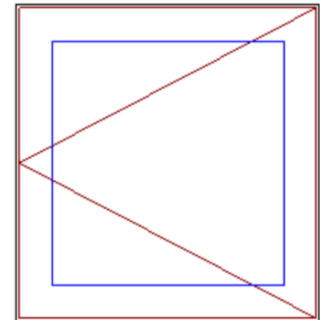
Justin Weeks
503.313.4225
Erin Weeks
503.702.6001
297 S. Settlemier Ave.
Woodburn, OR 97071
CCB# 227894

Historical Review Board West Linn

Kathy Selvaggio
1611 6th Ave
West Linn, OR 97068

Basement Windows:

- Install 1 Mavin Ultimate Casement Window.
- Stone white aluminum exterior. Bare pine interior.
- Low-E2 glass with argon.
- White hardware.
- West side of home.
- Window will be installed into existing opening. Cedar trim will be added around the perimeter on the exterior and caulked using a TX-1 polyurethane caulking. Interior will be trimmed using hemlock and caulked using a DAP painters caulking. All nail holes will be filled.



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