



**HISTORIC REVIEW BOARD
Meeting Notes of October 18, 2022**

Members present: Danny Schreiber, Chris Owens, Tom Watton, Scott Erwin, and James Manning
Councilor: Todd Jones
Members Absent: John Steele and David Taylor
Public Present: Jessica Iselin, Iselin Architect and Tim Tofte, applicant
Staff present: John Floyd, Associate Planner, Lynn Schroder, Administrative Assistant, Ed Trompke, City Attorney,

Staff Liaison: John Floyd - jfloyd@westlinnoregon.gov

1. Call To Order and Roll Call

Chair Schreiber called the meeting to order at 6:10 pm.

2. Public Comment Related To Items Not On The Agenda

None.

3. Approval for draft meeting notes: [3/15/22](#), [4/19/22](#), [5/17/22](#), [6/21/22](#), [6/22/22](#), and [8/16/22](#)

Chair Schreiber requested grammatical corrections and clarification to the minutes. Member Owens moved to approve the meeting notes for 3/15/22, 4/19/22, 5/17/22, 6/21/22, 6/22/22, and 8/16/22. Member Erwin seconded. **Ayes: Schreiber, Owens, Erwin, and Watton. Nays: None. Abstain: Manning. The motion passed 4-0-1.**

4. Public Hearing: [DR-22-08 1731 Willamette Falls Drive – Class II Historic Design Review](#)

Chair Schreiber introduced application DR-22-08, a Class 2 historic design review at 1731 Willamette Falls Drive. Schreiber explained the hearing procedures provided in CDC Chapter 99.170 and opened the public hearing.

City Attorney Trompke addressed legal standards and appeal rights. The substantive criteria that apply to the application are Community Development Code (CDC) Chapter 19: General Commercial; Chapter 25: Overlay Zones – Historic District; Chapter 58: Willamette Falls Drive Commercial Design District; Chapter 99: Procedures for Decision Making: Quasi-Judicial.

City Attorney Trompke addressed Historic Review Board conflicts of interest, ex parte contacts, jurisdiction, and bias challenges. No Member declared any potential bias, conflict of interest, ex parte, or site visits. Trompke asked if any member of the audience wished to challenge the Historic Review Board's jurisdiction or the impartiality or ex parte disclosures of any member of the HRB. There were none.

Associate Planner John Floyd presented the staff report. The applicant requested a Class II Historic Design Review for exterior alterations to an existing building (West Linn Saloon) within the Willamette Historic District and Willamette Falls Dr. Commercial Design District.

The property is located in the Local Willamette Historic District and Willamette Falls Drive Commercial Design District but is not within the National Register Historic District boundary. The building is an

eligible/contributing structure located within the Willamette neighborhood. The building was originally constructed as a general store in a Western false front style in 1915. The building continues as a commercial property as the West Linn Saloon.

The HRB previously approved modifications to the front façade earlier this year. These modifications included the replacement of all siding on the front façade using 7-inch v-groove cedar siding. The applicant requests replacing all exposed siding on the sides and rear using the same material. Existing wood trim would be retained or replaced with new wood trim to match the existing size and profile.

Jessica Iselin presented for the applicant. She noted that there might be areas of the dormer where they might be to retain that existing original siding, but in other areas, it is worn pretty badly. They want to replace all sidings with cedar to match the rest of the building.

Tim Tofte, the applicant, noted that the inside renovations are proceeding well, and he wanted the building's exterior to be renovated to reflect the interior improvements.

No one from the public testified on the application. There were no requests for continuances.

Chair Schreiber closed the public hearing and opened deliberations.

Member Owens moved to approve the application subject to the staff-recommended conditions. Member Manning seconded. **Ayes: Schreiber, Owens, Manning, Erwin, and Watton. Nays: None. Abstain: None. The motion passed 5-0-0.**

5. Update regarding the Planning and Development Code Docket:

Associate Planner Floyd updated the HRB on the Clear & Objective Standards, Waterfront Plan, and Highway 43 Land Use and Neighborhood Connectivity Plan projects. He also touched on the upcoming Accessory Dwelling Unit code revisions.

6. Items Of Interest From The Board

Chair Schreiber announce that the Friends of McLean House are dissolving and that the West Linn Historical Society has put together a proposal to take over management of the McLean House. Floyd noted that the Parks Department is considering the next steps for the historic property. Currently, the property is a popular wedding venue.

Tom Watton noted that he received a copy of the Historic Home Ownership Guide. Administrative Assistant Lynn Schroder noted that the guide was mailed to all historic homes in the Willamette Historic District and all members of the HRB in late September. The City has not received any comments from the public on it.

7. Items Of Interest From Staff

Associate Planner Floyd announced that some HRB positions are expiring in December. Those members who want to continue to serve on the HRB will need to reapply in November.

Floyd commented on the successful Arch Bridge celebration.

Councilor Todd Jones noted that Metro has 2040 grant funds available for the Highway 43 project. He encouraged the City to apply.

8. Adjourn

Chair Schreiber adjourned the meeting at approximately 7:00 pm.