



ECONOMIC DEVELOPMENT COMMITTEE (EDC)

Approved Meeting Notes of October 13, 2022

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| Members Present: | Vice Chair Shannen Knight, Russel Williams, Heather Jones, Josh Cheney and Michael Bernert. |
| Members Absent: | Jon Robinson, Shannon Ilas |
| Council Liaison absent: | Todd Jones |
| Staff Liaison: | Alena Schnarr, Business Support and Econ. Development Coordinator |

- **Call Meeting to Order:**
Vice Chair Knight called meeting to order at 6:01 p.m.
- **Approve Meeting Notes:**
Bernert moved to approve the meeting notes for September 8, 2022. Jones Seconded. **Ayes:** Knight, Cheney, Jones, Williams and Cheney. **Nays:** None. **Abstentions:** None. This motion passed 5-0-0.
- **West Linn Economic Development: General Discussion with John Williams, City Manager**
 - John Williams discussed his background, goals and current projects for his new role as City Manager.
 - Discussed ARPA budget and hopes for the EDC to advise on some of these projects including Hwy 43 Re-zoning and Waterfront Project.
 - Discussed option of creating customized Economic Development survey in 2023.
 - Committee interested in reviewing fees & charges associated with business ownership in West Linn. EDC interested in meeting with Finance Director to review business licensing fee structure.
 - Discussed improving the vision for Economic Development in West Linn. Michael Bernert suggested created a focused perspective of the EDC using metrics to support the vision.
 - Discussed updating 2016 Economic Opportunities Analysis (EOA).
- **November Meeting Work Session:**
Members will review existing Economic Development documents including West Linn's Comprehensive Plan, WL 2011 Economic Development Plan and 2016 Economic Opportunities Analysis. Members will bring feedback to next meeting to help draft 2022 EDC report, including recommendations for 2023 City Council goalsetting.
- **Tax-Increment Finance (TIF) Advisory Committee Update:**
Michael Bernert gave update on Tax-Increment Finance Advisory Committee. John Williams and Michael Bernert discussed TIF priorities, goals and funding.
- **Adjourn:** Adjourned meeting at 7:30 pm.