



**PLANNING COMMISSION**  
**Meeting Notes of September 21, 2022**

Commissioners present: Charles Mathews, Joel Metlen, Gary Walvatne, Carrie Pellett, Scott Erwin (arrived late), and Bailey Boggess (arrived late)  
Commissioner Absent: John Carr  
Staff present: Planning Manager Darren Wyss and Assistant Planner Ben Gardner

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The meeting video is available on the [City website](#).

**1. Call To Order and Roll Call**

Chair Walvatne called the meeting to order at 6:20pm.

**2. Public Comment Related To Land Use Items Not On The Agenda**

None.

**3. Approval of Meeting Notes: 08.03.2022 and 08.17.2022**

Commissioner Mathews moved to approve the meeting notes for 08.03.2022 and 08.17.2022.

Commissioner Walvatne seconded. **Ayes: Mathews, Pellett, Metlen, and Walvatne. Nays: None.**

**Abstentions: None. The motion passed 4-0-0.**

**4. Briefing: Planning Docket Projects Update**

Planning Manager Wyss provided an update on the Planning Docket. Currently, there are seven prioritized projects on the docket:

- Policy Work on Chapter 96;
- Clear and Objective Standards Audit;
- West Linn Response to HB2003;
- West Linn Waterfront Project;
- Highway 43 Rezoning;
- Accessory Dwelling Unit (ADU) Regulations; and
- CCI Review of Community Review in Land Use Process.

In addition to the seven prioritized docket projects, the City will also need to adopt code amendments to comply with new state rules adopted as part of the [Climate Friendly and Equitable Communities](#) (CFEC) project.

The City Council will appoint separate working groups for the Hwy 43 and Waterfront projects this winter. Work on these projects is anticipated to begin in February or March 2023. The City Council appointed the Planning Commission as the working group for the HB2003 project, CFEC code amendments, and ADU code amendments.

The City Council added a Tree Code update to the docket.

**5. Discussion: Future Docket Projects Recommendation Letter to City Council**

The Planning Commission held three discussions over the summer focused on recommendations to Council

for future projects to add to the Planning Docket. The proposed docket projects were listed in a draft recommendation letter from the Planning Commission to the City. Commissioners supported sending the letter to the City Council.

**6. Planning Commission Announcements**

Commissioner Erwin summarized the August 2022 West Linn Transportation Safety Board meeting on roundabouts.

Commissioner Metlen summarized the Tax Increment Finance District Advisory Group meetings.

Chair Walvatne reminded Commissioners that they should not provide endorsements for candidates for public office.

Commissioner Mathews requested an update from Public Works on the Brandon Street connection to Dollar Street.

**7. Staff Announcements**

Planning Manager Wyss proposed a TIF briefing for the October 5, 2022 Planning Commission meeting.

Wyss updated the Commission on the September City Council meeting on the Cornwall Street vacation.

**8. Adjourn**

Chair Walvatne adjourned the meeting at 7:26 pm.