



Memorandum

DATE: April 19, 2022

TO: Historic Review Board

FROM: Lynn Schroder, Administrative Assistant

RE: Historic City Hall National Register Plaque

On October 18, 2021, West Linn Historic City Hall was listed in the National Register of Historic Places. The Planning Department seeks HRB input on the National Register Plaque design and dedication ceremony.

The building was dedicated in 1936 with a plaque inset at the entrance to City Hall. The original dedication plaque is 32 x 22 inches and is located on the east side of the building near the original entrance to City Hall.

Oregon SHPO does not have a preferred plaque style or wording for National Register commemorative plaques. Staff consulted with Iselin Architects on the potential design and location for the plaque. We also contacted a company to prove a mock-up design plaque.

The proposed National Register plaque mimics the dedication plaque design but is smaller (16" X 12"). The font is matched to the original dedication plaque. Additionally, we could request a flower detail in the four corners similar to the original detail. Staff recommends mounting the plaque under the original dedication plaque. The National Register Plaque would not be inset into the brick.

It will take approximately 4 – 6 weeks to receive the plaque once the order is placed.

The City would like to organize a recognition ceremony for the National Register Listing. We want the HRB's input and participation in the ceremony. Tentative dates for the HCH celebration would be August or early September. The HCH national Register ceremony will be separate from the 100-year celebration of the Arch Bridge that will occur in October.



Original dedication plaque



Front of Building

Historic flower detail:



Proposed National Register Plaque



Proposed 16" X 12" bronze plaque. Everything in "gold" on the mockup is raised and is the natural color of the bronze