



PLANNING COMMISSION
Meeting Notes of December 15, 2021

<u>Commissioners present:</u>	Gary Walvatne, Charles Mathews, Scott Erwin, Lamont King, and John Carr. Carrie Pellett arrived late.
<u>Commissioners absent:</u>	Joel Metlen
<u>Council Liaison present:</u>	William Relyea
<u>Staff present:</u>	Darren Wyss, Planning Manager and Lynn Schroder, Administrative Assistant

The meeting video is available on the City website.

1. Call To Order and Roll Call

Chair Walvatne called the meeting to order at 6:00 pm.

2. Public Comment Related To Land Use Items Not On The Agenda

None.

3. Discussion: Planning Commission Annual Report

Planning Manager Wyss presented a draft Annual Report. Commissioner Metlen was not present at the meeting but sent comments. Commissioner Carr noted that the lack of an in-house attorney was a hardship for staff and Commissioners and drained the City's budget. Commissioners discussed the requirements of HB 2001 and 2003. Commissioner Pellett requested that the 2018 CCI report to the City Council on additional neighborhood review of land use applications be prioritized for consideration by the City Council. Commissioner Pellett requested a CDC change to increase noticing requirements for public facilities. Commissioner Erwin noted that agenda items should be scheduled to be time-efficient and address more straightforward applications first and more complex applications second. Commissioners discussed System Development Charges.

Commissioner Erwin moved to approve the 2021 Annual Report to the City Council. Commissioner Carr seconded. **Ayes: Pellett, Erwin, Carr, King, Mathews, and Walvatne. Nays: None. The motion passed 6-0.**

4. Discussion: Tentative 2022 Planning Commission Schedule

Wyss presented the tentative schedule for 2022. Commissioners canceled the 1/5/22 meeting.

5. Items of Interest From Planning Commission

Waltvatne noted that the WLWV School District started working on the Dollar Street property. He requested clarification on the process related to the City's application for a minor partition of an ODOT property.

6. Items Of Interest From Staff

Wyss thanked Commissioners for the 2021 accomplishments during a challenging year.

7. Adjourn

Chair Walvatne adjourned the meeting at approximately 7:16 pm.