



**PLANNING COMMISSION**  
**Meeting Notes of November 3, 2021**

Commissioners present: Gary Walvatne, Charles Mathews, Joel Metlen, Scott Erwin, and John Carr. Carrie Pellett arrived late.

Commissioners absent: Lamont King

Council Liaison present: William Relyea

Staff present: Darren Wyss, Planning Manager, Associate Planner Chris Myers, and Lynn Schroder, Administrative Assistant

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The meeting video is available on the City website.

**1. Call To Order and Roll Call**

Chair Walvatne called the hybrid meeting to order at 6:00 pm.

**2. Public Comment Related To Land Use Items Not On The Agenda**

None.

**3. Approval of Meeting Notes: 10/6/2021 and 10/20/2021**

Chair Walvatne and Vice-Chair Mathews requested edits to the draft meeting notes. Commissioner Carr moved to approve of the meeting notes for 10/06/21 and 10/20/21, as amended. Commissioner Mathews seconded. **Ayes: Mathews, Erwin, Carr, Metlen, and Walvatne. Nays: None. Abstentions: None. The motion passed 5-0-0.**

**4. Discussion: CDC-21-01: [Chapter 27 Code Amendments \(FEMA Floodplain Regulations\)](#)**

Associate Planner Myers provided background on required changes to CDC Chapter 27 Flood Management Areas.

The Federal Emergency Management Agency (FEMA) periodically reviews the community's floodplain regulations to ensure they meet the minimum required FEMA standards. The Oregon Department of Land Conservation and Development (DLCD) audited the City's floodplain regulations on behalf of FEMA and found CDC Chapter 27 deficient in the minimum FEMA standards. DLCD recommended adopting the Oregon Model Flood Hazard Ordinance language into the CDC. The West Linn City Council directed staff to begin the code amendment process with the Planning Commission.

Myers presented the draft code changes and the adoption timeline. The City must adopt updated floodplain regulations by February 14, 2022.

**5. Decision: Planning Commission Representatives on Working Group**

Chair Walvatne recognized that Commissioner Pellett arrived during agenda item 4.

Wyss discussed the makeup of the working group that the City Council directed staff to put together for the three upcoming code amendment packages:

- HB2001 Implementation,
- Clear and Objective Code Audit, and

- Chapter 96: Street Improvement Construction.

Commissioner Mathews volunteered to serve on the committee. Wyss stated that the CCI requested another Planning Commissioner be on the committee as well. Walvatne noted that they would select another Commissioner at the next meeting.

**6. Items of Interest From Planning Commission**

None.

**7. Items Of Interest From Staff**

Planning Manager Wyss reviewed the PC tentative schedule.

Councilor Relyea discussed the Planning Manager Decision for the I-205 Corridor Widening Project and the process for calling up a decision for City Council review. He requested that the City Council receive Notices of Final Decision.

**8. Adjourn**

Chair Walvatne adjourned the meeting at approximately 6:48 pm.