



CITY OF West Linn

22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

COMMITTEE FOR CITIZEN INVOLVEMENT Draft MEETING NOTES – April 27, 2021

Members Present: Gary Walvatne, Ed Schwarz, Vicki Olson, Shannen Knight (late arrival) and Councilor Baumgardner
Members Absent: Dan Tedrow and Lisandra Mathews
Staff Liaison: Associate Planner Betty Avila, Darren Wyss, Acting Planning Manager, and Administrative Assistant Lynn Schroder

Staff Liaison: Betty Avila – bavila@westlinnoregon.gov

1. Call to Order

Chair Walvatne called the meeting to order at 5:30 pm. Because only three members were present, Walvatne move to Agenda Item 7 – Discussion of HB2001/2003 Phase II Public Engagement.

2. Welcome New CCI Member Lisandra Mathews

Mathews did not attend the meeting.

3. Welcome New Staff Liaison Betty Avila

Planning Manager introduce new Associate Planner Betty Avila.

4. Public Comments

None.

5. Election of Chair and Vice Chair

Committee Member Schwarz nominated Shannen Knight as Chair and Vicki Olson as Vice Chair. Walvatne seconded both nominations. Committee Members elected Shannen Knight to serve as Chair for one year.

Ayes: Walvatne, Olson, and Schwarz. Nays: None. Abstentions: Knight. Committee Members elected Vicki Olson to serve as Vice Chair for one year. **Ayes: Walvatne, Olson, Knight, and Schwarz. Nays: None. Abstentions: None.**

6. Approval of Meeting Notes: [8/25/20](#), [9/22/20](#), [10/27/20](#), and [11/5/20](#)

Committee Member Walvatne noted that the 8/25/20 meetings had already be approved at the 9/22/20 meeting. Committee Member Walvatne moved to approve the meeting notes for 9/22/20, 10/27/20, and 11/5/20 as amended. Committee Member Schwarz seconded. **Ayes: Walvatne, Olson, Knight, and Schwarz. Nays: None. Abstentions: None.**

7. Discussion: [HB 2001/03 Phase II Public Engagement](#)

Darren Wyss provided the background of the HB2001/2003 requirements and implementation. He asked for feedback on the development of a community engagement program to facilitate these community

conversations. The goal of the community engagement is to determine whether the City adopts the minimum to comply with HB2001 and HB2003 or takes another step and adopts additional measures to encourage the development of housing choices and affordable housing programs or promotes the development of needed housing.

Committee Member Schwarz thought that the proposed outline for the engagement plan covered everything from the previous discussions on the methods and outreach. He reminded staff that some Neighborhood Associations only meet bimonthly.

Committee Member Olson requested that the Community Engagement Plan provide consistent & clear language on what is required by the legislation.

Chair Walvatne supported the proposed Community Engagement schedule.

Committee Member Olson and Councilor Baumgardner supported the preliminary outline.

8. Items of Interest from the CCI

Committee Member Walvatne noted that he mentioned the July 2018 CCI memo to the Council to Mayor Walters in a meeting he had with her. Vice Chair Olson requested that the item be placed on a future agenda. Chair Knight concurred.

9. Items of Interest from Staff

None.

10. Adjourn

Chair Knight adjourned the meeting at approximately 6:22 pm.