



**Historic Review Board
Meeting Notes of May 18, 2021**

<u>Members present:</u>	Danny Schreiber, David Taylor, John Steele, Rich Nowacki, Scott Erwin, and Tom Watton
<u>Members absent:</u>	Tim Young
<u>Consultant Present:</u>	Kristen Minor, Minor Consulting
<u>Staff present:</u>	Darren Wyss, Planning Manager, John Floyd Associate Planner, and Lynn Schroder, Administrative Assistant

1. Call to Order and Roll Call

Chair Schreiber called the virtual meeting to order at 6:03 pm.

Chair Schreiber moved to amend the agenda to include a new agenda item to elect a Committee Chair. Member Erwin seconded. **Ayes: Schreiber, Taylor, Nowacki, Erwin, Steele, and Watton. Nays: None. The motion passed 6-0.**

2. Public Comment Related To Land Use Items Not On the Agenda

None.

3. Approval for draft meeting notes for [11/17/20](#), [01/26/21](#), and [02/23/21](#).

Member Steele moved to approve the meeting notes for the 11/17/20, 01/26/21, and 02/23/21 HRB meetings. Member Watton seconded. **Ayes: Schreiber, Taylor, Nowacki, Erwin, Steele, and Watton. Nays: None. The motion passed 6-0.**

4. Historic City Hall Nomination

Kristen Minor presented the nomination of Historic City Hall to the National Historic Register. The State Advisory Committee on Historic Preservation will consider the nomination on June 18, 2021.

The Board considered the SHPO CLG Evaluation form and a draft letter of support for the nomination. Members proposed edits to the draft letter of support.

Chair Schreiber asked for support of the SHPO CLG Evaluation form. **Ayes: Schreiber, Taylor, Nowacki, Erwin, Steele, and Watton. Nays: None.**

Member Nowacki moved to approve the edited letter of support for the nomination. Member Taylor seconded. **Ayes: Schreiber, Taylor, Nowacki, Erwin, Steele, and Watton. Nays: None. The motion passed 6-0.**

5. Work Session: [Historic Review Code Update](#)

Associate Planner Floyd introduced himself to the Board and recapped the Historic Review Code update discussions to date. Floyd noted that a discussion of Chapter 25 updates is scheduled for another meeting.

Members discussed the proposed changes to Chapter 58 and made several suggested changes. Floyd will incorporate the discussion into proposed code changes and bring back revisions to the HRB for a final work session discussion.

6. Election of Chair

Member Erwin nominated Schreiber to be Chair. Nowacki seconded. Member Watton nominated Nowacki to be Vice Chair. Taylor seconded. **Ayes: Schreiber, Taylor, Nowacki, Erwin, Steele, and Watton. Nays: None. The motion passed 6-0.**

7. Items Of Interest From The Board

Member Nowacki discussed a River Tourism initiative sponsored by Tour Oregon.

8. Items Of Interest From Staff

Planning Manager Wyss stated that the City has a meeting with PGE to discuss demolition of any buildings on the property.

Associate Planner Floyd informed the Board about three upcoming projects that will come to the HRB later this summer:

- McLean House application
- Possible construction of an ADU on Willamette Falls Drive
- A food cart pod located in the Willamette Commercial Design District

9. Adjourn

Chair Schreiber adjourned the meeting at approximately 8:31 pm.