

Memorandum

Date: October 15, 2020

To: West Linn Historic Review Board

From: Darren Wyss, Associate Planner

Subject: October 20, 2020 Historic Review Board Meeting

At its October 20, 2020 meeting, the Historic Review Board (HRB) will hold a work session on Community Development Code (CDC) Chapter 25 revisions and a work session on potential uses for the Certified Local Government (CLG) grant funds the City will be receiving in early 2021.

The HRB began discussions on Chapter 25 at its May meeting, but tabled the discussion until receiving two presentations from State Historic Preservation Office (SHPO) staff. During the presentations, best practices and the structure of decision-making were topics discussed. Both are directly related to the HRB's policy questions around how strictly to apply the code criteria found in CDC Chapter 25 when reviewing applications. Chapter 25 is attached for the work session discussion. The goal of this work session will be to find consensus on:

- How much flexibility to afford property owners in replacement materials?
- Different approaches to front, rear, street side, and interior side facade changes?
- How to address change in roof pitch when a dormer is added?

The City will receive CLG grant funds in early 2021. The City has been receiving funds every two years and has a number of options on how to spend them. In the recent past the funds have been primarily used for rehabilitation projects and to produce a walking tour map. A matrix of how the last four grant awards have been spent is attached. SHPO staff also outlined a few options for spending the funds, such as:

- Rehabilitation of Historic Properties
- Public Education and Outreach
- Training for HRB Members and Staff
- Digitizing Old Photographs/Records
- Preparing National Register Nomination Application

The goal of the CLG grant funds work session will be to narrow down or identify how the HRB would like to utilize the funds next year.

If you have questions about the work session, please feel free to email or call me at dwyss@westlinnoregon.gov or 503-742-6064. As always, submitting questions prior to the meeting is beneficial to the efficiency and effectiveness of the discussion as it allows staff to prepare materials and distribute them for your consideration.

If you have questions about the mechanics/logistics of the virtual meeting, please contact Lynn Schroder at lschroder@westlinnoregon.gov or 503-742-6061. Thanks and look forward to the discussion on the 20th.