



LAND USE PRE-APPLICATION CONFERENCE

Wednesday, August 5, 2020

Webex

10:00 am **Proposed modifications to the West Linn High School Stadium and surrounding parking lots**

Applicant: **West Linn-Wilsonville School District**

Property Address: **5464 West A Street**

Neighborhood Assn: **Bolton**

Planner: **Chris Myers**

Project #: **PA-20-05**





PRE-APPLICATION CONFERENCE

THIS SECTION FOR STAFF COMPLETION		
CONFERENCE DATE:	Aug 5, 2020	PROJECT #:
	TIME: 10:00 am	PA-20-05
STAFF CONTACT:	C Myers	FEE:
		\$1,000

Pre-application conferences occur on the first and third Wednesdays of each month. In order to be scheduled for a conference, this form including property owner's signature, the pre-application fee, and accompanying materials must be submitted by 4:00pm at least 15 days before the conference date. Twenty-four hour notice is required to reschedule.

Address of Subject Property (or map/tax lot): 5464 W A Street. West Linn, OR 97068

Brief Description of Proposal: The West Linn-Wilsonville School District requests a pre-application conference to request modifications to the West Linn High School Stadium and surrounding parking lots.

Applicant's Name: Remo Douglas, West Linn-Wilsonville School District

Mailing Address: 2755 Borland Road, Tualatin, OR 97062

Phone No: (503) 673-7975 Email Address: douglasr@wlwv.k12.or.us

Please attach additional materials relating to your proposal including a site plan on paper up to 11 x 17 inches in size depicting the following items:

- North arrow
- Scale
- Property dimensions
- Streets abutting the property
- Conceptual layout, design and/or building elevations
- Easements (access, utility, all others)
- Access to and from the site, if applicable
- Location of existing trees, highly recommend a tree survey
- Location of creeks and/or wetlands, highly recommend a wetland delineation
- Location of existing utilities (water, sewer, etc.)

Please list any questions or issues that you may have for city staff regarding your proposal:
Please see the attached letter.

By my signature below, I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.

[Signature]
Property owner's signature

7-21-20
Date

Property owner's printed name and mailing address
(if different from above)

3J CONSULTING

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BEAVERTON, OREGON 97008
PH: (503) 946.9365
WWW.3JCONSULTING.COM

July 21, 2020

Darren Wyss
Associate Planner
City of West Linn
22500 Salamo Road
West Linn, Oregon 97068

West Linn High School Stadium
West Linn, Oregon

Dear Darren

This letter has been prepared on behalf of the West Linn-Wilsonville School District to request a formal pre-application conference with the City on August 5th to discuss the proposed improvements to the West Linn High School Stadium and surrounding parking lots. The site is located at 5464 W A Street within the City of West Linn. The District is proposing to construct an expansion of the stadium to provide seating for the entire student population to gather for school events, assemblies, and activities.

Along with the proposed stadium expansion, the District is also proposing to place a commensurate number of new parking spaces on the existing site. The additional parking would benefit the student body during school hours and improve parking lot accessibility during community events. A preliminary set of plans have been provided for this meeting and they may be updated as the project team moves forward through the design process.

We appreciate the opportunity to meet to discuss this project and we'd very much appreciate your consideration of the following questions:

- Please confirm the type of land use reviews which will be required for the proposed improvements.
- Please confirm the applicable approval criteria for the uses proposed.
- Please confirm whether any public improvements will be required to facilitate the development of the site.
- Please provide the team with other thoughts or questions about the proposed development plans.

Please feel free to give me a call if you have any questions or need any additional clarification.

Sincerely,



Andrew Tull
Principal Planner
3J Consulting, Inc.





PROPOSED
PARKING

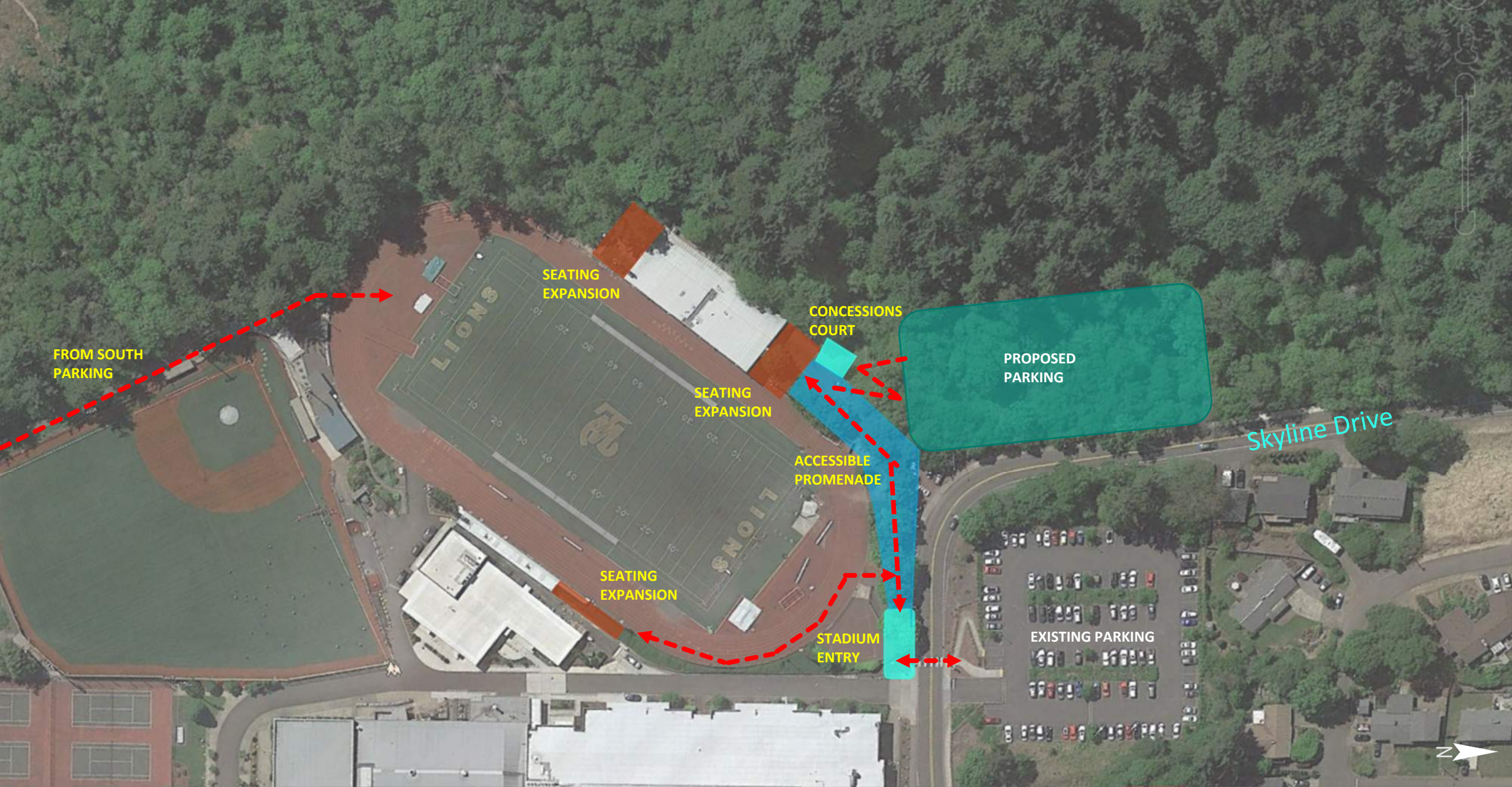
PROPOSED
PARKING

Skyline Drive

West Linn High School

West A Street





FROM SOUTH
PARKING

SEATING
EXPANSION

CONCESSIONS
COURT

PROPOSED
PARKING

SEATING
EXPANSION

ACCESSIBLE
PROMENADE

Skyline Drive

SEATING
EXPANSION

STADIUM
ENTRY

EXISTING
PARKING



