



CITY OF West Linn

22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

COMMITTEE FOR CITIZEN INVOLVEMENT MEETING NOTES

Tuesday, April 28, 2020

Present: Gary Walvatne, Shannen Knight, Ed Schwarz, Dan Tedrow, Vicki Olson, and Councilor Teri Cummings
Absent: Mayor Russ Axelrod
Citizens Present: None
Staff Present: Associate Planner Chris Myers

1. Call to Order

The meeting called to order by Gary Walvatne.

2. Approval of the [February 18, 2020 Meeting Notes](#)

The February 18, 2020 meeting notes were approved.

3. Public Comments

None.

4. Review of Draft Letter to Council Regarding CCI Reorganization

Chair Walvatne provided background on the proposed CCI reorganization. A new draft letter to the City Council was provided to the Committee for consideration. Walvatne summarized the discussion on the membership and structure of the Committee. Currently, there are two members-at-large, one member from the business community, the president of the Neighborhood Association Presidents, the chair of the Planning Commission, and two City Councilors. Councilor Cummings proposed that the CCI considered changing to be consistent with the other City Advisory Boards in that the City Council liaison attends the meeting and participates but does not vote. Walvatne suggested reducing the number of City Councilors to one, non-voting member, and increasing the members-at-large to four.

Member Schwarz moved to recommend changing the CCI structure to the Planning Commission chair, a business representative, the president of the Neighbor Association President, and four citizen-at-large members with a non-voting Council liaison. Member Tedrow seconded. The motion passed 6-0.

5. Review of Tree Code

Member Knight stated her concern with Section Chapter 55.100.B.2.B of the land use code that requires developers to set aside *up to 20 percent* of the protected areas for significant trees and tree clusters, plus any heritage trees. She stated that the existing language does not make sense because the “up to” clause allows developers to set aside protected tree clusters between 0 and 20%. Walvatne stated that the language also prevents developers from saving over 20% of the area. Walvatne stated that the Planning

Commission would like to address this Code problem. Member Knight stated that she thought this language was part of a Code change in 2013. She wanted to know what the old cCode said. Associate Planner Myers stated that he would research the previous Code language related to tree protection areas and provide it to the Committee for the next meeting. Councilor Cummings stated her support to change the language to require developers to save 20% of the trees.

6. Discuss Citizen Protocols for Advisory Board

Chair Walvatne touched on the advisory board training for citizen members.

7. Topics for Future Meetings

Chair Walvatne requested that the CCI review the tree code.

Member Schwarz wanted an update on the [July 2018 Land Use Planning Process report](#) prepared by the CCI to the City Council. Councilor Cummings stated that the report was on the back burner for the City Council. The report identified several ideas for changes in the review process that could be implemented without making changes to the CDC. Chair Walvatne stated that the report intended to provide a path for a working group to make changes to the Code. Numerous changes were proposed. Cummings suggested that the CCI discuss the report at the next meeting and provide a recommendation to the Council on how to proceed. Chair Walvatne agreed to put it on a future meeting agenda for additional discussion. He will draft a letter to the Council to request action on the item.

Member Knight asked if the EDC should be part of the working group that reviews the land use process. She stated that the EDC is looking at creating a mixed use zone along Highway 43. The EDC recommendations for mixed use zoning would go to the Planning Commission for the public process and then to the City Council.

8. Member Comments

Chair Walvatne thanked Ed Schwarz for bringing forward the Savannah Heights driveway issue to the Planning Commission. Members discussed the matter. Staff Planner Myers stated that issue is with the Interim City Manager.

9. Adjourn

Chair Walvatne adjourned the meeting at 7:00 pm.