



CITY OF

West Linn

Memorandum

Date: April 1, 2009
To: Commission for Citizen Involvement
From: Peter Spir, Associate Planner
Subject: Mission Statement Draft based on Oregon Statewide Planning
Goal 1: Citizen Involvement

Mission:

- The Commission for Citizen Involvement (CCI) shall develop a citizen involvement program that insures the opportunity
- for citizens to be involved in all phases of the planning process.

- Develop a program for citizen involvement that clearly defines the procedures by which the general public will be involved in the ongoing land-use planning process.

- The citizen involvement program shall be appropriate to the scale of the planning effort.

- The program shall provide for continuity of citizen participation and of information to the extent that an ongoing and long term program is assured.

The Steps:

1. Citizen Involvement -- To provide for widespread citizen involvement.

The CCI shall be responsible for development of a program that promotes and enhances citizen involvement in land-use planning, assisting in the

implementation of the citizen involvement program, and evaluating the process being used for citizen involvement.

2. Communication -- To assure effective two-way communication with citizens.

Mechanisms shall be established which provide for effective communication between citizens and elected and appointed officials and staff.

3. Citizen Influence -- To provide the opportunity for citizens to be involved in all phases of the planning process.

Citizens shall have the opportunity to be involved in the phases of the planning process.

4. Technical Information -- To assure that technical information is available in an understandable form.

Information necessary to reach policy, legislative and quasi-judicial decisions shall be available in a simplified, understandable form. Assistance shall be provided to interpret and effectively use technical information.

5. Feedback Mechanisms -- To assure that citizens will receive a response from policy-makers.

Recommendations resulting from the citizen involvement program shall be retained and made available for public assessment. Citizens who have participated in this program shall receive a response from policy-makers and /or staff. The rationale used to reach land-use policy decisions shall be available in the form of a written record.

6. Financial Support -- To insure funding for the citizen involvement program.

Adequate human, financial, and informational resources shall be allocated for the citizen involvement program. These allocations shall be an integral component of the planning budget. The governing body shall be responsible for obtaining and providing these resources.