



LAND USE PRE-APPLICATION CONFERENCE

Thursday, April 2, 2020

City Hall
22500 Salamo Road
Willamette Conference Room

9:00 am: Window/Siding Replacement and potential parking spaces

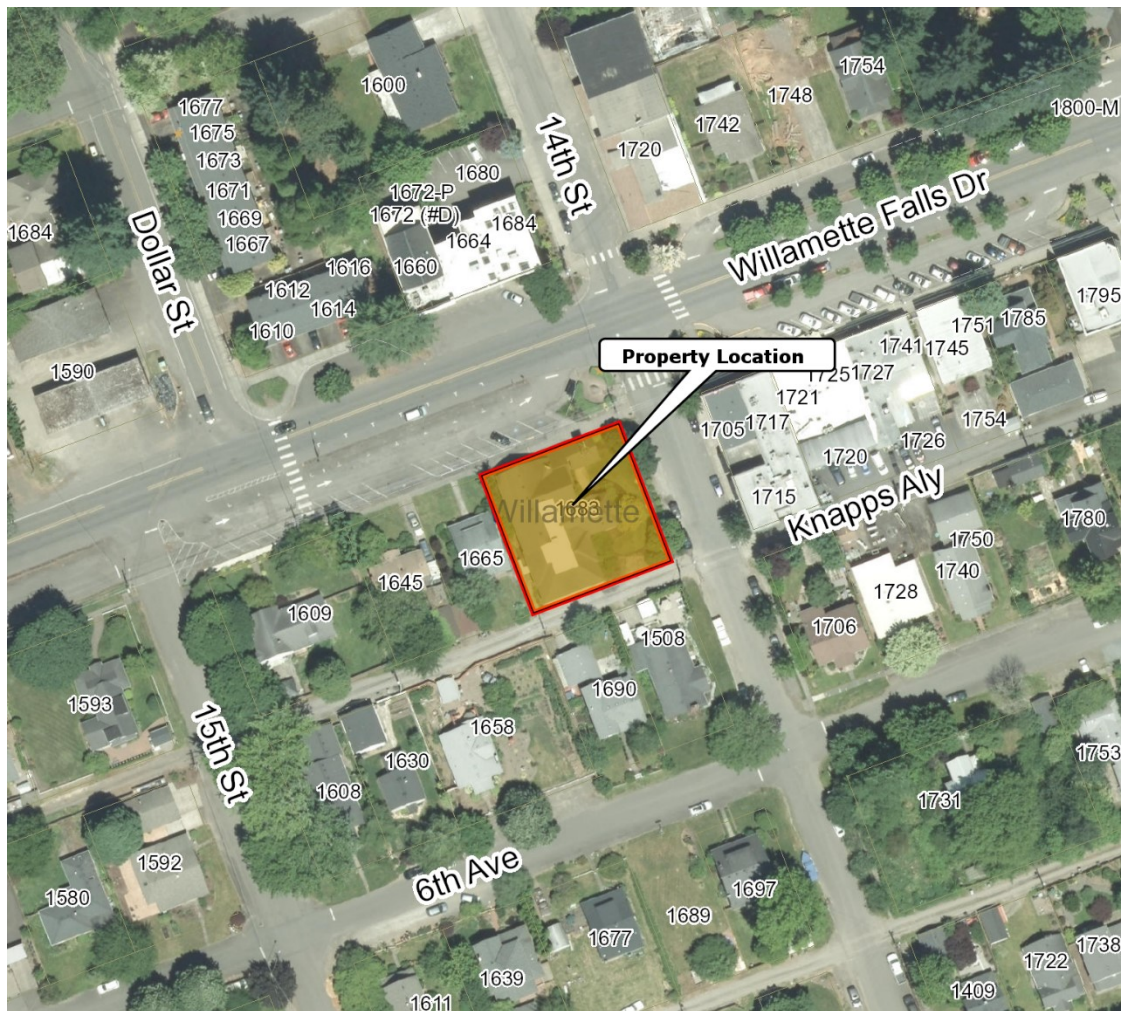
Applicant: Willamette United Methodist Church

Property Address: 1683 Willamette Falls Drive

Neighborhood: Willamette

Planner: Darren Wyss

Project #: PA-20-02





CITY OF

West Linn

Planning & Development • 22500 Salamo Rd #1000 • West Linn, Oregon 97068
 Telephone 503.742.6060 • Fax 503.742.8655 • westlinnoregon.gov

PRE-APPLICATION CONFERENCE

THIS SECTION FOR STAFF COMPLETION		
CONFERENCE DATE:	4/2/2020	TIME: 9:00 am
STAFF CONTACT:	Darren Wyss	PROJECT #: 1A-20-02
		FEE: - 0 -

Pre-application conferences occur on the first and third Thursdays of each month. In order to be scheduled for a conference, this form including property owner's signature, the pre-application fee, and accompanying materials must be submitted at least **15** days in advance of the conference date. Twenty-four hour notice is required to reschedule.

Address of Subject Property (or map/tax lot): 1683 Willamette Falls Dr

Brief Description of Proposal: Replace windows/siding on south side of church, explore possibility of installing parking off 14th St & Knapp's Alley.

Applicant's Name: Willamette United Methodist Church
 Mailing Address: 1683 Willamette Falls Dr West Linn, OR 97068
 Phone No: (931) 255-9632 Email Address: deborah.neel@gmail.com

Please attach additional materials relating to your proposal including a site plan on paper up to 11 x 17 inches in size depicting the following items:

- North arrow
- Scale
- Property dimensions
- Streets abutting the property
- Conceptual layout, design and/or building elevations
- Easements (access, utility, all others)
- Access to and from the site, if applicable
- Location of existing trees, highly recommend a tree survey
- Location of creeks and/or wetlands, highly recommend a wetland delineation
- Location of existing utilities (water, sewer, etc.)

Please list any questions or issues that you may have for city staff regarding your proposal:

- Process / Timing
- Fees
- Parking Access

By my signature below, I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.

See Attached

Property owner's signature

Date

Lee F Heilman 15550 S Forsythe Rd Oregon City OR 97045
 Property owner's printed name and mailing address (if different from above)



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Planning & Development • 22500 Salamo Rd #1000 • West Linn, Oregon 97068
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DEVELOPMENT REVIEW APPLICATION

For Office Use Only		
STAFF CONTACT	PROJECT No(s).	
NON-REFUNDABLE FEE(S)	REFUNDABLE DEPOSIT(S)	TOTAL

Type of Review (Please check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> Annexation (ANX) | <input checked="" type="checkbox"/> Historic Review | <input type="checkbox"/> Subdivision (SUB) |
| <input type="checkbox"/> Appeal and Review (AP) * | <input type="checkbox"/> Legislative Plan or Change | <input type="checkbox"/> Temporary Uses * |
| <input type="checkbox"/> Conditional Use (CUP) | <input type="checkbox"/> Lot Line Adjustment (LLA) */** | <input type="checkbox"/> Time Extension * |
| <input type="checkbox"/> Design Review (DR) | <input type="checkbox"/> Minor Partition (MIP) (Preliminary Plat or Plan) | <input type="checkbox"/> Variance (VAR) |
| <input type="checkbox"/> Easement Vacation | <input type="checkbox"/> Non-Conforming Lots, Uses & Structures | <input type="checkbox"/> Water Resource Area Protection/Single Lot (WAP) |
| <input type="checkbox"/> Extraterritorial Ext. of Utilities | <input type="checkbox"/> Planned Unit Development (PUD) | <input type="checkbox"/> Water Resource Area Protection/Wetland (WAP) |
| <input type="checkbox"/> Final Plat or Plan (FP) | <input type="checkbox"/> Pre-Application Conference (PA) */** | <input type="checkbox"/> Willamette & Tualatin River Greenway (WRG) |
| <input type="checkbox"/> Flood Management Area | <input type="checkbox"/> Street Vacation | <input type="checkbox"/> Zone Change |
| <input type="checkbox"/> Hillside Protection & Erosion Control | | |

Home Occupation, Pre-Application, Sidewalk Use, Sign Review Permit, and Temporary Sign Permit applications require different or additional application forms, available on the City website or at City Hall.

Site Location/Address:

Willamette United Methodist Church
 1683 Willamette Falls Drive, West Linn OR 97068

Assessor's Map No.: 31E02BC00100

Tax Lot(s): 31E02BC00100

Total Land Area:

Brief Description of Proposal:

see attached "South Elevator Siding Replacement"

Applicant Name:

(please print)

Willamette United Methodist Church

Phone: 931-255-9032

Address: 1683 Willamette Falls Dr., West Linn, OR 97068

Email: deborah.neel@gmail.com

City State Zip:

Owner Name:

(please print)

Willamette United Methodist Church

Phone:

Address: 1683 Willamette Falls Dr.

Email:

City State Zip: West Linn, OR 97068

Consultant Name:

(please print)

Deborah Neel

Phone: 931-255-9032

Address: 5023 Territorial Dr.

Email: deborah.neel@gmail.com

City State Zip:

West Linn, OR 97068

1. All application fees are non-refundable (excluding deposit). **Any overruns to deposit will result in additional billing.**

2. The owner/applicant or their representative should be present at all public hearings.

3. A denial or approval may be reversed on appeal. No permit will be in effect until the appeal period has expired.

4. **Three (3) complete hard-copy sets (single sided) of application materials must be submitted with this application.**

One (1) complete set of digital application materials must also be submitted on CD in PDF format.

If large sets of plans are required in application please submit only two sets.

* No CD required / ** Only one hard-copy set needed

The undersigned property owner(s) hereby authorizes the filing of this application, and authorizes on site review by authorized staff. I hereby agree to comply with all code requirements applicable to my application. Acceptance of this application does not infer a complete submittal. All amendments to the Community Development Code and to other regulations adopted after the application is approved shall be enforced where applicable. Approved applications and subsequent development is not vested under the provisions in place at the time of the initial application.

Applicant's signature

Date

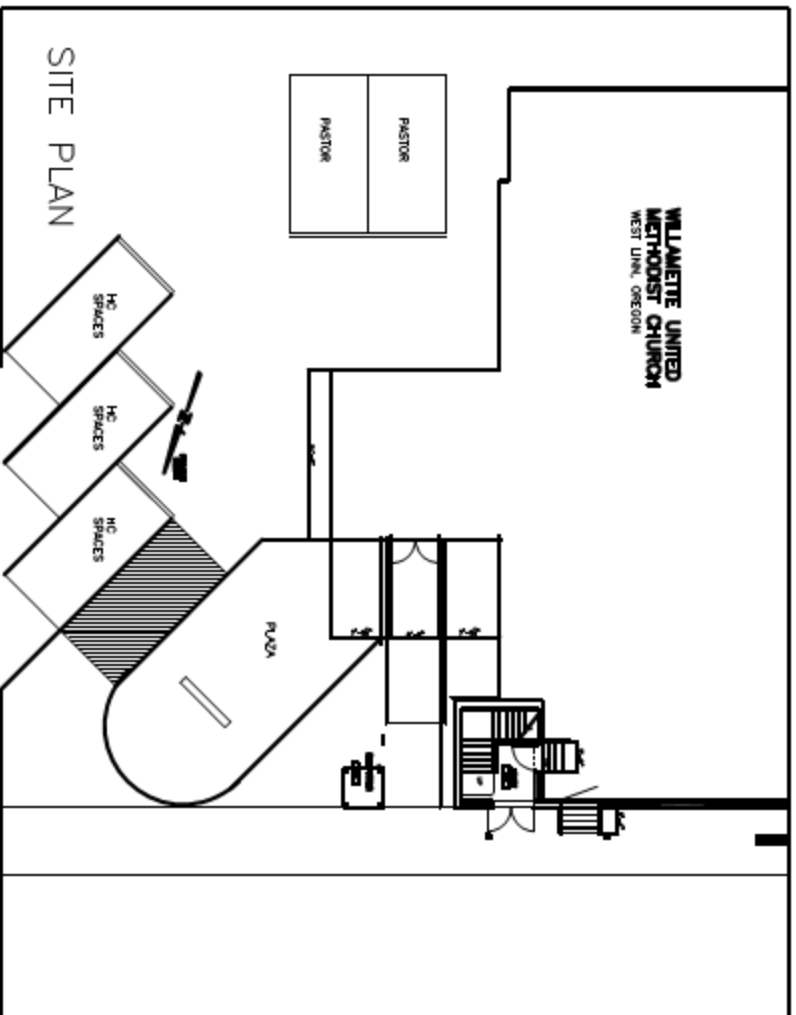
Owner's signature (required)

Date

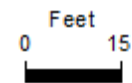
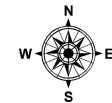
Head of Trustee

3-10-2020





1683 Willamette Falls Drive



Scale 1:360 - 1 in = 30 ft
Scale is based on 8-1/2 x 11 paper size



Map created by: DWYSS
Date Created: 16-Mar-20 11:14 AM

WEST LINN GIS

DISCLAIMER: This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information. Map scale is approximate. Source: West Linn GIS (Geographic Information System) MapOptix.