

West Linn Sustainability Advisory Board Meeting

West Linn City Hall

2/20/20 6-7:30pm

Attendance **Board:** Cindy Ellison, Greg Smith, Kim Bria, Victoria Meier, Terry Shumaker, Emily Wolff, Andra Sigailis
Council Liaison:
Staff Liaison: Chris Myers
Guests: None

Mission [From the Charter \(Mission\):](#) The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

1. Public Comment (5 minutes)

- None

2. Check-ins / Updates (5 minutes)

- Chris informed us the new council liaison will be Councilor Cummings
- Chris will attend a DEQ event on recycling and markets
- Kim attended the auto show and was impressed with the electric options for cities looking to update their fleets
- Greg urges board members to write in support of HB 1530
- Victoria informed us of a community garden in the works at Oppenlander in the Rosemont neighborhood led by Abby Farber
- Welcome new SAB members Emily Wolff and Andra Sigailis

3. Review Action Items from past meeting(s) (5 minutes)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
July	Chris will continue work on ROW, park and open space overlay map	Pending
July	Chris will get us a work session date with the city council	Pending
October	Mayor Axelrod will contact AMERESCO about a city energy audit	Pending ?
October	Mayor Axelrod to contact a PGE rep about attending and SAB meeting	Pending ?
January	Cindy will bring information to the SAB about Leaders in Sustainability	Done
January	Cindy/Victoria will work on proposal to council about Leaders in Sustainability	Pending
January	Greg will begin gathering information on city energy audits	Done
January	Mayor Axelrod to meet with PGE on e-bikes, electric cars and transportation issues and report back	Pending
January	Mayor Axelrod to check with Youth Advisory Council to explore connections with the SAB	Pending

January	All to review Sustainable West Linn Strategic Plan	Pending
January	Chris to being information gathering for SAB portion of city website	Pending

4. Review / Approve May Meeting Notes (5 minutes)

Summary Approved January Meeting Notes

Discussion None

5. Election of Chair and Vice Chair

Summary Cindy and Terry agreed to continue as co- chairs for 2020

Discussion With so many new members it was a lot to expect a brand-new member to step up to chair. Cindy and Terry will switch off running meetings and doing minutes for the time being.

6. Discussion of Goals and Tasks 2020- see attached 2020 SAB Goals and Tasks

Summary

Goal 1: Write a proposal to council using previous proposal Terry wrote for BHCP as template. One possible option is to ask all city building to go through the Leaders in Sustainability process with the goal of a certain number (2-3?) certified in 2020.

Goal 2: Greg reported that a technical energy audit was done 2 years ago for the Library and City Hall but the report was not moved forward for any action.

Goal 3: Andra expressed interest in working on the Lecture Series. We will put this on the March agenda

Task 1: Some members would like hard copies of the Strategic Plan for making notes

Task 2: Possible e-bike event at the Street Dance(July) or (June) opening of Main Street Willamette

Task 3: Rosemont NA is looking at creating a community garden (see above update)

Task 4: No discussion

Task 5: See above action item

Task 6: Add important resource links in addition to SAB materials to new city website

6. Review New Action Items

Summary

Chris Call library director about the status of a new roof (possible solar options)

Chris Check on status of 2020 \$4000 budget item for energy efficiency proposed by OIT students

Chris Check into Robinwood Station \$750,000 remodel for energy savings

Greg Meet with Ken Warner about the Library and City Hall technical energy audits done 2 years ago

Greg Send an electronic copy of his notes on the audits to Chris

Terry Create a shorter version of our SAB 2020 goals for editing to the board and when approved will

Chris Print paper copies of the SAB strategic plan and leave at Will Call for some members

Terry Start work with Chris on uploading information about SAB along with resources to city website

Cindy/Terry Make sure that the discussion of educational lectures in on the March agenda

Victoria Contact the Rosemont neighborhood association about their community garden plans

Cindy/Victoria Start work on a proposal for council that recommends Leaders in Sustainability program for city

