

## West Linn Sustainability Advisory Board Meeting

West Linn City Hall

5/16/19, 6-7:30pm

**Attendance**    **Board:** Cindy Ellison, Terry Shumaker, Kim Bria, Sara Harding Mihm  
**Council Liaison:** None  
**Staff Liaison:** Darren Wyss  
**Guests:** Jim Wilmes

**Mission**    [From the Charter \(Mission\):](#) The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

### 1. Public Comment (5 minutes)

- Jim Wilmes has interest in water quality and organic processes and would like to help the SAB explore these topics if possible

### 2. Check-ins / Updates (5 minutes)

- Kim discussed Energy Trust program that provides funding for energy efficiency evaluations of buildings
- City Council funded the three budget recommendations from the SAB (Backyard Habitat, Increase Participation in PGE Clean Wind Program, Fund OIT Student Energy Efficiency Recommendations)

### 3. Review Action Items from past meeting(s) (5 minutes)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
January	<ul style="list-style-type: none"><li>• <b>Sara HM</b> connect Cindy w/ Patrick Malee at the West Linn Tidings.</li></ul>	Pending

### 4. Review / Approve February & April Meeting Notes (5 minutes)

<b>Summary</b>	Approved February Meeting Notes, Approved April Meeting Notes with one addition
<b>Discussion</b>	Add to task list of April Notes: Terry to send Council meeting discussion topics to group

### 5. Discussion: Council Goals/May 20, 2019 Joint Meeting with City Council (40 minutes)

<b>Summary</b>	Found consensus on approach to meeting and content of powerpoint presentation.
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<b>Discussion</b>	Focus of meeting to be: <ul style="list-style-type: none"> <li>▪ Recent SAB accomplishments</li> <li>▪ Recognize City Council for budget decisions</li> <li>▪ Discuss three Council Goal action items + three sub items</li> </ul> Terry to update last year's presentation and send for comment
<b>6. Discussion: Sustainability Education Series (15 minutes)</b>	
<b>Summary</b>	Discussed marketing for next topics in series.
<b>Discussion</b>	Check on getting an advertisement in a utility bill mailing Check on dates in Sept/Oct for the library Contact the Neighborhood Association Presidents group to have them distribute the ad to the neighborhood Continue discussion in June
<b>7. Discussion: Old Time Fair Booth/Staffing (10 minutes)</b>	
Need to confirm logistics of Fair with Parks Dept. Check on how to enter the parade Possible to get a banner for the table? Need to check in with e-bike folks and solidify who is going to attend days/times	
<b>8. Review New Action Items</b>	
<ul style="list-style-type: none"> <li>• <b>Darren</b> to send <b>Mayor Axelrod</b> reminder to review/edit SAB Charter Document</li> <li>• <b>Darren</b> to talk to Ken W. &amp; John W. about Energy Trust program</li> <li>• <b>Darren</b> to add Jim Wilmes to SAB email list</li> <li>• <b>Terry</b> to confirm no cost for fair booth &amp; e-bikes can share booth &amp; logistics of fair (table, canopy, etc.)</li> <li>• <b>Darren</b> to check with Building Official on state solar-readiness policy for single-family homes</li> <li>• <b>Darren</b> to contact Metro about compost bins</li> <li>• <b>Terry</b> to make powerpoint and send to group for review</li> <li>• <b>Darren</b> to check on process/timing of getting ad in utility bill mailing</li> <li>• <b>Darren/Cindy</b> to include June agenda item for Education Series dates/marketing</li> <li>• <b>Terry</b> to check with Parks Dept. about getting into parade</li> <li>• <b>Darren</b> to check on possibility for getting an SAB banner</li> <li>• <b>Cindy</b> to check on library dates in Sept/Oct</li> <li>• <b>Cindy</b> to contact Alisha S. for NAP email list</li> <li>• <b>Terry</b> to check in with e-bike groups</li> <li>• <b>Sara M.</b> to send Kim access to Google Drive</li> </ul>	