



HISTORIC REVIEW BOARD

Minutes of March 19, 2019

Members present: Vice Chair Jerry Offer, Danny Schreiber, Tom Watton, and Richard Nowacki

Members absent: Troy Inman and John Steele

Others: Jennifer Arnold, Associate Planner

BUSINESS MEETING

CALL TO ORDER

Vice Chair Offer called the meeting to order at 7:10 p.m. in Council Chambers at City Hall, 22500 Salamo Road, West Linn, Oregon.

Election of Officers for 2019

After a brief discussion by the Board, Member Watton moved to push the officer elections to the April 16, 2019 meeting when more members would be present. The motion was seconded by Member Nowacki and carried unanimously.

DR-18-09: Public Hearing for Class I Design Review

Vice Chair Offer opened the hearing. Jennifer Arnold, Associate Planner presented the staff report before the Board. Scott Sutton presented as the applicant for this project. The Board went into deliberations at 7:31pm. The motion was made by Member Nowacki and seconded by Board Member Watton to recommend approval of application DR-18-09 to the Planning Manager. The motion carried 4/0 and the hearing was closed at 7:54pm.

Certified Local Government Grant Project Ideas

Ms. Arnold presented a grant idea brought to her by the Willamette Historic Main Street Group to convert a walking tour brochure they created into an ESRI Story Map for the City's website. Vice Chair Offer suggested offering citizens historic rehabilitation grants as done in previous CLG Grant cycles. After some discussion by the Board and Staff, a decision was made to pursue the rehabilitation grant option.

BUSINESS FROM THE HISTORIC REVIEW BOARD

Vice Chair Offer brought up some concerns about sidewalk construction in the historic district. Mr. Offer directed attention to CDC Chapter 25 and specifically code section 25.040.A(16):

Utilities, street infrastructure, and street furniture. Replacement or installation of utilities, street infrastructure, or street furniture except for streetlights, utility boxes, benches, receptacles, and the installation of curbs where there are none. Replacement and new sidewalks shall not exceed four feet in width except as required to comply with the Americans with Disabilities Act and shall be compatible in location, pattern, spacing, dimensions, and materials with existing sidewalks.

Ms. Arnold stated that she would look into a recent building permit in the historic district to be sure this code section is followed.

REPORT FROM STAFF

Ms. Arnold informed the HRB that there will be some upcoming applications to go before the Board in the near future. Also, she reminded the Board of the upcoming Citizen Advisory Board training on March 21, 2019 and hopes they can all attend.

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:40 p.m.