



HISTORIC REVIEW BOARD  
Minutes of December 18, 2018

Members present: Chair Christine Lewis, Vice Chair Jerry Offer, Danny Schreiber, and Tom Watton

Members absent: Tom Neff and Troy Inman

Others: Jennifer Arnold, Associate Planner

**BUSINESS MEETING**

**CALL TO ORDER**

Chair Lewis called the meeting to order at 7:04 p.m. in Council Chambers at City Hall, 22500 Salamo Road, West Linn, Oregon.

**Approval of the August 21, 2018 Meeting Notes**

Vice Chair Offer moved to approve the August 21, 2018 meeting notes as presented. The motion was seconded by Board Member Watton and carried 4/0.

**No one from the public wished to speak during Public Comments.**

**2019 Annual Report**

Member Schreiber questioned the year listed on the annual report which turned out to be a typo. A request was made to make "2017 Goals" into "2018 Goals". After discussion on the order of the 2019 goals, Vice Chair Offer requested some clarification in the wording on a goal regarding CDC Chapter 58 changes. Board Member Schreiber moved to approve the 2019 annual report with the mention and discussed changes. The motion was seconded by Vice Chair Offer and carried 4/0.

**Presentation by Engineering Staff on Historic District Street Improvements**

Lance Calvert, Public Works/Engineering Director presented some ideas for street improvements along Willamette Falls Drive (within the Commercial Design District) and in the residential historic districts. Mr. Calvert's goal is to collect feedback from advisory groups and apply the knowledge gained to the streetscape. The majority of the discussion was related to street improvements along Willamette Falls Drive. Member Schreiber asked that if the overhead utilities could be undergrounded during the construction process of the new streetscape. Mr. Calvert explained the cost associated with undergrounding utilities, but noted it was not out of the realm of possibilities if the money and support were there. Chair Lewis asked about sidewalk widening in the residential historic districts. Mr. Calvert responded by

saying all corners would need to be upgraded for ADA purposes and would like to see a minimum of 5ft. sidewalks throughout the district. Vice Chair Offer mentioned the significance of the two historic district designations and how important it is to keep the character of the neighborhood intact with these improvements. Mr. Calvert concluded by saying he would be back when he had more designs to present to the Board.

#### **BUSINESS FROM THE HISTORIC REVIEW BOARD**

Chair Lewis thanked everyone for a great experience, but noted she would not be renewing her position on the Board when it expires December 31, 2018.

#### **REPORT FROM STAFF**

Ms. Arnold informed the HRB that Member Graves had resigned earlier that day. Ms. Arnold made it known that recruitment for new board members would be underway by Administrative Staff.

#### **ADJOURNMENT**

There being no other business, the meeting was adjourned at 8:56 p.m.