



HISTORIC REVIEW BOARD

Minutes of June 19, 2018

Members present: Chair Christine Lewis, Vice Chair Jerry Offer, Troy Inman, Danny Schreiber, and Tom Neff
Members absent: Tom Watton and Peter Graves,
Others: Jennifer Arnold, Associate Planner
Rae Gordon, Historic Willamette

BUSINESS MEETING **CALL TO ORDER**

Chair Lewis called the meeting to order at 7:06 p.m. in the Bolton Conference Room of City Hall, 22500 Salamo Road, West Linn, Oregon.

Approval of the January 23, 2018 Meeting Notes

Chair Lewis moved to approve the January 23, 2018 meeting notes as presented. The motion was seconded by Board Member Neff and carried 3/0/1. Vice Chair Offer abstained from the vote due to absence of the January meeting and Board Member Schreiber had not yet arrived.

Approval of the April 17, 2018 Meeting Notes

Chair Lewis requested a change on the meeting notes as presented as Board Member Schreiber arrived. The requested change on the second page to strike who adjourned the meeting since Chair Lewis left the April meeting early. Board Member Schreiber moved to approve the corrected April 17, 2018 meeting notes. The motion was seconded by Board Member Inman and carried 3/0/2. Vice Chair Offer and Board Member Neff abstained from the vote due to absence of the April meeting.

No one from the public wished to speak during Public Comments.

Presentation by Jennifer Arnold (Planner)

Ms. Arnold presented the latest draft of the Historic Walking Tour Map. Ms. Arnold noted some of the feedback received at the last (April) meeting and that there was a small amount of grant money still available to make final changes. The Board discussed the map and suggested some minor changes. These changes being: removal of location symbols 10, 16, and 24, then renumber these symbols. These markers needed to be removed due to errors on the map, age of the homes, or significant modification to the historic structure. Another requested change was to adjust an arrow at the corner of 6th Ave and 13th ST. The arrow should be imbedded within the route and not floating by itself.

CDC Chapter 25 Discussion for Suggested Revisions

Ms. Arnold handed out a copy of CDC Chapter 25 to all members present, and asked them to all for any suggested changes in an open discussion. More discussion was centered on CDC Chapter 58 (Willamette Falls Drive Commercial Design District) than CDC Chapter 25. The Board directed Staff to provide language from neighboring Cities on definitions for 'scale and massing' for clarification in the CDC. The Board also discussed focusing on changing purpose statements to reflect the information contained in that section. Ms. Arnold asked if all members could bring comments to the next meeting to save time.

BUSINESS FROM THE HISTORIC REVIEW BOARD

No business from the Board

REPORT FROM STAFF

Ms. Arnold informed the HRB that at the next meeting there will be a discussion on possible code changes to CDC Chapters 25 and 58. Ms. Arnold also informed the HRB that the final version of the Walking Tour Map should also be available.

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:18 p.m.