



# LAND USE PRE-APPLICATION CONFERENCE

Thursday, June 7, 2018

City Hall  
22500 Salamo Road

Willamette Conference Room

10:00 am Proposed re-opening of automotive service and retail center

Applicant: Chris Rhom

Subject Property Address: 1590 Willamette Falls Drive

Neighborhood Assn: Willamette

Planner: Darren Wyss

Project #: PA-18-17





### PRE-APPLICATION CONFERENCE

THIS SECTION FOR STAFF COMPLETION		
CONFERENCE DATE: <u>6-7-18</u>	TIME: <u>10:00</u>	PROJECT #: <u>PA-18-17</u>
STAFF CONTACT: <u>Darren Wyss</u>		FEE: <u>\$1,000</u>

Pre-application conferences occur on the first and third Thursdays of each month. In order to be scheduled for a conference, this form including property owner's signature, the pre-application fee, and accompanying materials must be submitted at least **15** days in advance of the conference date. Twenty-four hour notice is required to reschedule.

Address of Subject Property (or map/tax lot): 1590 Willamette falls dr

Brief Description of Proposal: Our intention is to re-open and establish an automotive service and retail center. Our primary task will be light maintenance and service of vehicles and sales of parts and accessories. Our intention is to be a neighborhood shop that benefits West Linn residents and also helps improve the appearance of main street.

Applicant's Name: Chris Rhom  
Mailing Address: 1888 6th Ave West Linn 97068  
Phone No: 503)752 3692 Email Address: rhom@rhominnovations.com

Please attach additional materials relating to your proposal including a site plan on paper up to 11 x 17 inches in size depicting the following items:

- North arrow
- Scale
- Property dimensions
- Streets abutting the property
- Conceptual layout, design and/or building elevations
- Easements (access, utility, all others)
- Access to and from the site, if applicable
- Location of existing trees, highly recommend a tree survey
- Location of creeks and/or wetlands, highly recommend a wetland delineation
- Location of existing utilities (water, sewer, etc.)

Please list any questions or issues that you may have for city staff regarding your proposal:  
Our main concern is for conditional use permit to allow us to service vehicles in this location. We do not plan any major remodels.

Our intent is to beautify the property and make it match the rest of main street.

By my signature below, I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.

Chris Rhom \_\_\_\_\_ Date 5-5-18  
Property owner's signature

Property owner's printed name and mailing address (if different from above)